

JOINT MEETING

Board of Directors and Operating Board

Meeting Minutes

February 12, 2018

1:00 PM

A. Call to Order

The Joint Meeting of the West Central Consolidated Communications Board of Directors and Operating Board was called to order at 01:16 PM by Chairperson Jessica Frances.

Roll Call:

Riverside Village Manager Jessica Frances (Chairperson)

North Riverside Village Administrator Guy Belmonte

Brookfield Village Manager Keith Sbiral

Riverside Police Chief Tom Weitzel

Riverside Fire Deputy Chief Bill Sherman

North Riverside Police Chief Deb Garcia

North Riverside Police Deputy Chief Christian Ehrenberg

Brookfield Police Chief Jim Episcopo

McCook Police Chief Mario DePasquale

McCook Fire Chief Joseph Myrick

Staff:

Executive Director Jason Rodgers

B. Approval of Minutes - January 8, 2018 Joint BOD/OB Minutes

A motion to approve the minutes from the January 8, 2018 Joint Board of Directors, Operating Committee meeting, was made by Administrator Belmonte, and a second by Manager Sbiral. The motion was approved by unanimous voice vote.

C. Chair Report

There was no Chair report.

D. Directors Report

Director Rodgers reported that the State of Illinois 9-1-1 Consolidation Grant had been submitted the previous week. Also, the upgrade to the Moducom CPE at WC³ was completed the week of January 22nd, 2018.

E. Consolidation Project Updates

1. Fiber Project

Director Rodgers reported he attended a meeting with Crown Castle and the Village of LaGrange Park to facilitate the permitting process and determine a potential alternate route for the network to avoid use of Right of Way.

2. Spillman Project Implementation Training

Director Rodgers reported on the Spillman Project Team Training from January 9th. There was excellent turn out from agency members and a lot of information was gained.

3. GIS, Camera Project

Director Rodgers reported the GIS project is moving forward, the need to purchase software and approval later in agenda, as well as the specifications from the Camera vendor.

4. LEADS

Director Rodgers reported he was still waiting to hear from the State regarding NCIC/ORI application.

5. Moducom Phone CAM – Riverside PSAP

Director Rodgers reported the need to move two CAM units to WC³, one prior to cutover. There are currently two at both Brookfield and Riverside, and we will need one to bring the center to 3 for cutover. Both Chief Weitzel and Episcopo indicated they primarily only operate with one in use at a time.

6. Internet/Phone Lines – Approval for purchase of TIG Administrative lines interface, amount not to exceed \$6,000

Director Rogers reported the need to purchase a phone controller for the TIG system, in order to add the AT&T PRI to the WC³ site.

A motion to approve the purchase of a connector from TIG, with installation, not to exceed \$6,000.00 was made by Manager Sbiral, and a second by Administrator Belmonte, the motion carried by unanimous voice vote.

7. ESRI ArcGIS License – Approval for purchase of ArcGIS ESRI License in amount of \$6,500

Director Rodgers requested approval for purchase of ArcGIS software.

A motion to approve the purchase of ESRI ArcGIS server and desktop, in the amount of \$6,500.00 was made by Administrator Belmonte, and a second by Manager Sbiral, the motion carried by unanimous voice vote.

F. Asset Management System

Director Rodgers solicited ideas for a WC³ Asset management system, the group thought it would be a good idea to investigate whether or not the Spillman evidence/property module may be used.

G. Approval: Resolutions for Illinois Municipal Retirement Fund

1. A Resolution for Participation in the Illinois Municipal Retirement Fund 18R-002

A motion to approve the adopt Resolution 18R-002, Participation in the IMRF for WC³ was made by Administrator Belmonte, and a second by Manager Sbiral, the motion carried by unanimous voice vote.

2. A Resolution to Appoint a WC³ Employers IMRF Authorized Agent 18R-003

A motion to approve Executive Director Rodgers as the WC³ IMRF Authorized Agent was made by Administrator Belmonte, and a second by Manager Sbiral, the motion carried by unanimous voice vote.

H. Executive Closed Session – There was no need for Executive Session.

1. Personnel matters (5 ILCS 120/2 (c) 1)
2. Collective negotiating matters (5 ILCS 120/2 (c) 2)
3. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
4. Security procedures (5 ILCS 120/2 (c) 8)
5. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

I. Actions from Closed Session

The Board did not go into close session.

J. Other Business

Director Rodgers indicated there was information regarding CodeRed provided by Chief Episcopo, Chairperson Frances indicated she would reach out to Everbridge to receive a comparable for the group.

K. Next Scheduled Board of Directors Meeting March 14, 2018 - Change Request

Director Rodgers requested a change in the March 14th date due to Spillman Training, the next regular Joint meeting is scheduled for March 12th, 2018 at 10:30 AM

L. Adjourn

A motion to adjourn was made by Administrator Belmonte, and a second by Manager Sbiral, the motion carried by unanimous voice vote. The meeting was adjourned at 02:18 PM hours.

Respectfully Submitted,

Jason Rodgers