

Public comments received by the Village Clerk by email or in writing prior to 5:00 p.m. on the day of the meeting were welcome on any topic. Comments were also allowed in person. Physical spacing was observed, and public access to the meeting was limited due to the ongoing public health emergency, and based on Executive Order 2020-38, issued by Governor Pritzker on May 29, 2020, but access to the meeting was facilitated.



VILLAGE OF RIVERSIDE
BOARD OF TRUSTEES REGULAR MEETING

Minutes

I. Call to Order: The Regular Meeting of the Village of Riverside Board of Trustees was held in the Riverside Township Auditorium on the 2nd Floor of the Riverside Township Hall, 27 Riverside Road, Riverside, IL, on Thursday, June 18, 2020. President Sells called the meeting to order at 7:00 p.m.

II. Roll Call:

Present:	President Sells Trustee Peters Trustee Gallegos Trustee Hannon Trustee Evans Trustee Pollock
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Absent: Trustee Jisa

Also Present: Village Manager Frances
Village Attorney Malina
Village Clerk Haley

Also in attendance: Police Chief Weitzel, Fire Chief Buckley, Public Works Director Bailey, Public Works Superintendent Tabb, Parks & Recreation Director Malchiodi, Community Development Director Abt and Finance Director Johns.

III. Pledge of Allegiance

IV. Presentations and Public Comment

A. Update on Police Department Policies and Procedures by Chief Weitzel

Chief Weitzel stated that he has prepared written responses to the many questions he has received from residents regarding Police Department policies and procedures in the wake of George Floyd's tragic death in Minneapolis. He said the most frequently asked question involved the department's use of choke holds. He noted that officers of the Riverside Police Department do not use and have not previously used choke holds. He further noted that this method of restraint has been banned in the State of Illinois since 2015.

The next most frequently asked question involved how police officers are selected. He noted that all hiring, firing and discipline of the department's sworn officers is done by the Board of Fire and Police Commissioners, a volunteer group of three residents who serve without compensation. There is a written examination and oral interview, an extensive background investigation, including a psychological exam and polygraph. All testing is done by an independent contractor. Candidates must complete all of these steps in order to be placed on a list of individuals eligible for hire. Being on the list does not mean an individual will get a job offer. Anyone who is offered a job in Riverside must then complete a 16 week training program, followed by three months of training in the department, followed by a "shadow" program where the candidate works with an officer to learn the specifics of policing in Riverside before he or she is permitted to patrol the village independently.

Chief Weitzel noted that the department's 18 officers (including himself) completed 4,100 hours of training in 2019 and training hours have increased annually since 2015. Training is ongoing and the department uses policies developed by Lexipol and IRMA, to ensure that officers are informed with regard to current policies and procedures as mandated by the state. Each officer has access receives a thumb drive with the most current information available and each squad car is equipped with a laptop so this information is always available for reference.

Weitzel noted many residents inquired regarding what partnerships the department has with mental health service providers. He stated that presently, the department partners with The Room, MacNeal Hospital and Loyola for mental health services and counseling.

Weitzel noted that the department's officers are trained on many topics including civil rights, human rights, de-escalation, mental health issues and critical incidents in addition to what many would consider traditional enforcement training topics. He noted that this training has been mandated in Illinois since 2015 and all jurisdictions in the state were given three years to come into compliance. All Riverside officers and command staff are fully certified. The document Weitzel prepared will be available on the village website and will be shared with schools, the Riverside

Chamber of Commerce and any other interested parties. He stated that he is available to answer any questions the trustees or those in attendance may have.

President Sells stated that both he and Chief Weitzel received an email from the organizer of the recent Riverside protest regarding the “Eight that Can’t Wait” policing policy recommendations to reduce violence. He noted that the Riverside Police Department implemented all of these policy recommendations in 2015. Almost every jurisdiction in Illinois is in compliance with these recommendations. The protesters were advised of this.

B. Presentation and Discussion of Renewal of Aggregation Program for Electrical Load by Sharon Durling of NIMEC

Sharon Durling of the Northern Illinois Municipal Electric Collaborative, gave a recap of Riverside’s electric aggregation program to date. She noted that the program has focused on green energy and has been very successful. Since its’ inception, the program has resulted in an equivalent carbon dioxide reduction of 140 million fewer pounds of coal burned or 350 million miles driven by a passenger vehicle. The current aggregation program expires in October. NIMEC went out to bid on behalf of Riverside and all of the bids received were higher than the current rate being offered by ComEd. The Village has historically selected a supplier who provides a green energy option; however, bids were solicited for both green and brown energy. Ms. Durling will forward details to the Village Manager and the Board will consider options at a future meeting.

President Sells thanked Ms. Durling for her work on behalf of the village.

C. Riverside Farmers’ Market Update by Parks & Recreation Director Malchiodi

Parks & Recreation Director Malchiodi stated that the first farmers market of the 2020 season was yesterday and it was a great success. He thanked RFM Committee members Amy Jacksic, Deb Garman and Sue Pipal along with staff liaison Annie Hanrahan for their efforts to ensure the market ran smoothly. He noted that there will be some adjustments to the layout for future markets, but overall, the market was very well received with between 500 – 600 shoppers. Malchiodi noted that there were a few individuals who objected to the COVID-19 protocols; however, they did not enter the market and left the area without incident. The vast majority of shoppers were thankful and grateful for the protocols and most vendors sold out. Staff will continue to educate the public regarding the importance of the COVID-19 precautions and move forward.

President Sells stated that he shopped at the market yesterday and he confirmed that it was well done and well attended.

D. Public Comment

Thomas Weaver addressed the Board with regard to the refuse contract renewal.

He represents a business that owns a 26 unit apartment building at Lincoln Avenue & Park Place and he does not support the Flood Brothers contract renewal. He stated that he understands there is a lot of momentum to renew the contract today; however, he urged the Board to postpone their vote to allow additional time to renegotiate certain provisions of the contract. He stated that the company he represents owns similar buildings in several other Chicago suburbs and refuse costs at those buildings are approximately half of what they are currently paying in Riverside. He stated that the Flood Brothers pricing treats their property as a multi-family residential property when they should be paying commercial not residential rates. He noted that they utilize dumpsters at the property, not individual refuse carts. He stated that he has reached out to Flood Brothers directly regarding this matter and is in communication with them; however, he asked that the Board not renew the contract until this issue has been resolved to his satisfaction.

Michael Flood addressed the Board. He thanked Mr. Weaver for his comments and noted that he had just become aware of Mr. Weaver's concerns the prior afternoon. He stated that Flood Brothers' pricing includes costs associated with certain services and incentives available to Riverside customers that are not available in other communities such as composting, a community shredding event, a household hazardous waste collection and electronics recycling, all of which are available to residents of the building managed by Mr. Weaver. There is no way to exclude tenants from utilizing these services which were included in the contract based on feedback from residents, so they must share the cost. Mr. Flood noted that Flood Brothers current pricing and contract is modeled after the prior contract with the prior refuse hauler and the proposed renewal follows that form.

President Sells inquired about the distinction between a dumpster at commercial property and a dumpsters at a multifamily property. Mr. Flood noted that a multifamily property can have additional containers or pickups and the price will remain the same because the price is based on the number of units in the building, not the number of dumpsters behind the building. If a commercial property requests an additional dumpster, their cost will go up.

Trustee Hannon thanked Mr. Weaver for his comment and noted that he always enjoys public comment because it provides fresh perspectives on areas that may be outside a board member's area of expertise. He read Mr. Weaver's email and understands his perspective; however, he noted that Flood Brothers' pricing is based on an aggregate cost and benefits that are apportioned equally so everyone receives the same service and pays the same amount.

Trustee Pollock stated that he does not favor creating a situation where single family rates are subsidizing rates paid by residents of multi-family properties. He believes residents of both types of properties should pay the same rate because the same services are available to them.

President Sells asked Mr. Flood if multi-family buildings are subsidizing single family customers. Mr. Flood responded that Flood Brothers formulated their rates based on the structure that was in place when they were awarded the contract in 2015. He noted that at that time, he met with most of the commercial customers and most if not all saw a reduction in what they were paying, and the company has not received complaints regarding pricing.

Mr. Weaver stated that the argument “this is the way we’ve always done things” is not a good argument. He stated that large multi-family customers are a small portion of the overall contract and changing the contract to accommodate commercial pricing would not have a significant impact on the overall contract.

Trustee Hannon noted that Flood Brothers needs to maintain a certain profit margin in order for the contract to make sense. He asked what services multi-family property owners were willing to sacrifice in order to reduce the rate they are paying.

Resident Colin Hughes of Northwood Road addressed the Board with regard to police policies and procedures. He noted that earlier this week, Oak Park adopted an Obama Foundation pledge encouraging the communities across the country to evaluate use of force guidelines. Hughes stated that he knows Chief Weitzel and other Police Department officers, and he is confident that the department has appropriate policies and procedures in place, but it would not do any harm to review those policies and procedures to make sure that they are the best they can be. He believes community members should be involved in the policy review. He noted that Minneapolis has very progressive policing policies, yet this is where the George Floyd tragedy occurred.

Hughes noted that he is a graduate of Riverside Brookfield High School and he found the annual drug raid at the school disconcerting. He would like to see this annual event discontinued unless there is a compelling reason to do it.

V. Reports of Village Officers

A. Village President’s Report

1. A Proclamation Honoring Village Trustee Elizabeth Peters

President Sells described Trustee Peters as a woman of enormous wisdom, great compassion and kindness and he thanked her for her exemplary service to the community. He read the proclamation honoring Trustee Peters.

Trustee Peters stated that Riverside is a very special place, and the residents are what make it so special. The design of the village is beautiful but the relationships that people form with neighbors and the friendships that follow truly make Riverside a hidden gem. She encouraged residents to reach out to one another and become involved in order to drive the community in the direction they want

to see it go. She urged longtime residents to welcome newcomers and thanked the community, her family, fellow trustees and the village staff for entrusting her to serve on the village board. She stated that she is grateful and honored to have had the opportunity.

2. Motion to reappoint Andrew Sitkiewicz to the Riverside Police Pension Board, term to expire 2023

President Sells asked for a motion and second to confirm the reappointment.

Trustee **Gallegos made a motion**. Trustee **Evans seconded** the motion.

AYES: Trustees Peters, Gallegos, Hannon, Evans and Pollock.

NAYS: None.

Motion passed.

- B. Village Manager's Report

Manager Frances stated that vehicle sticker and pet license renewal forms will be mailed out next Monday. There will be no over the counter sales of these items; however residents will be able to renew online, by phone or by mail. President Sells asked staff to publicize this information on the website and on social media.

VI. Approval of Consent Agenda

- A. Approve Voucher List of Bills June 18, 2020
- B. Approve Village Board of Trustees Public Hearing Minutes Harlem Avenue Business District No. 2, Village Board of Trustees Public Hearing Minutes Ogden-Harlem Business District No. 3 and Village Board of Trustees Regular Meeting Minutes June 4, 2020
- C. Review and file Economic Development Commission Meeting Minutes March 12, 2020
- D. Review and file Landscape Advisory Commission Regular Meeting Minutes May 12, 2020
- E. Review and file Planning and Zoning Commission Regular Meeting and Public Hearing Minutes for February 26, 2020, and Special Meeting and Public Hearing Minutes March 11, 2020
- F. Review and file Community Development, Finance, Fire, Police and Public Works Departments Monthly Reports for May 2020
- G. Motion to approve an Intergovernmental Agreement between the Village of Riverside and the Riverside Public Library relative to the issuance and administration of \$1,500,000 General Obligation Library Bonds
- H. A Resolution authorizing the Village Manager to execute a First Amendment with Flood Brothers Disposal Co. to an existing contract for the Collection and transportation of Municipal Solid Waste, Recycling and Landscape Waste
- I. A Resolution of the Village of Riverside, Illinois, Authorizing the Village Manager to Issue a Purchase Order to Client First Consulting Group, LLC, for Information Technology and Project Management Services in the amount of \$62,447 for 2020

- J. A Resolution approving Selborne Road Reconstruction and Parkway Road Resurfacing Change Order No. 2 in the not to exceed amount of \$147,395 for increased roadbed excavation and installation of Tensar Geogrid TX-7
- K. An Ordinance amending Various Sections of the Village of Riverside Zoning Ordinance and Riverside Village Code Relative to Gravel Driveways

President Sells read the Consent Agenda aloud and asked if any of the Trustees required an item to be removed for discussion. Hearing no requests, he called for a motion and second to approve the Consent Agenda.

Trustee **Peters made a motion** to approve the Consent Agenda. Trustee **Hannon seconded** the motion.

AYES: Trustees Peters, Gallegos, Hannon, Evans and Pollock.

NAYS: None.

Motion passed.

VII. *Reports of Departments, Commissions and Trustee Liaisons*

- A. Update on RBHS Public Safety Antenna Repeater Project
Chief Weitzel stated that the repeater system is installed and working. Testing was completed last week. Police radios from all jurisdictions that respond to the school will now work throughout the building. He thanked the Board and Manager Frances for their support of this project which took several years to complete.
- B. Update on Library Bond Sale by Director Johns
Finance Director Johns stated that \$1.5 million in Library Bonds were sold today. The Village received 4 bids. The bonds will be issued with a 1.57% interest rate and a \$49,000 premium. Director Johns stated that this is a great rate for the Library and she is very pleased with the results of the sale.

VIII. *Ordinances and Resolutions*

- A. An Ordinance approving variations to allow an existing shared gravel driveway to be maintained and remain at 124 and 128 Barrypoint Road – Jindal & Schlessner
Community Development Director Abt stated that both Petitioners submitted letters withdrawing their variance request subject to approval of a Gravel Driveway Text Amendment Ordinance by the Board. Since the Board just approved that Ordinance as part of the Consent Agenda, the variance is no longer needed and the request is withdrawn. Attorney Malina stated that no further action is required on this matter.
- B. An Ordinance approving a variation for construction of a fence in the required street yard at 711-715 Arlington Road – Richards
Community Development Director Abt stated that, per the Zoning Code, fences are not allowed in a required street yard. The Petitioners have applied for a variation to allow a 4 ft. fence to be constructed in the required street yard at 711-715 Arlington Road. The Planning and Zoning Commission held a Public Hearing on the request at their May 27 meeting. It should be noted that the proposed fence would be a 4 foot tall aluminum fence that would encroach 12.5 feet into the required street yard and

would set back 45 feet from the property line. The Petitioners' property is comprised of two parcels, with the house located on the southern parcel. They purchased the northern parcel after the home was built. This created a new zoning lot. This new zoning lot is a corner lot that has two intersecting street yards. If Staff were to consider the 711 Arlington property individually, a fence would not be permitted because accessory structures cannot be built on a lot without a principal structure.

The Village received several public comments from neighbors that were in favor of the variation request and did not feel the fence would have a negative impact on the neighborhood. One comment was not in favor of the request. That commenter expressed concern about the loss of open space and view as well as the potential precedent the granting of the variation would set for adding fences to the neighborhood.

The majority of the PZC agreed that the larger zoning lot with the structure built entirely on only one parcel and the fact that it is a corner lot together created a unique situation and a practical difficulty in the application of the code. It was noted by Commissioner Mathews that this was an extraordinary physical condition peculiar to this property. It was also noted by Commissioners that the proposed location of the fence shows a desire to meet the intent of the code, which is to leave street yards open. Commissioner Miller was not convinced this was that unique of a situation as there are many lots, including corner lots, which are comprised of more than one parcel. She believed this was more a failing of the code than a unique situation. She believed this was a reasonable request; however looking at the standards, she could not vote in favor of the variation. She suggested that perhaps this is a situation where the code needed to be amended. The PZC voted 6-1 to recommend approval. Director Abt noted that the Petitioner is present and can answer any questions the Board may have.

Trustee **Peters made a motion** to approve the ordinance. Trustee **Gallegos seconded** the motion.

Trustee Hannon inquired about the code requirement that improvements be made prior to installation of a fence and how combining the two parcels into a single lot would impact installation of a fence. Director Abt stated that consolidating the two lots would not have any impact because the location of the fence is determined by the location of the primary structure. If there was a principal structure on the northern lot, a fence could be installed on the northern property line of the southern parcel. Because there is no structure on the second lot, they cannot do this.

Trustee Hannon then inquired about the finding of hardship and Director Abt provided details. Trustee Hannon expressed concern about setting a precedent.

Trustee Pollock expressed support for the PZC recommendation. He believes this is a unique situation because of the excessive side yard and he feels that the Petitioner has taken the necessary steps to ensure there is not a negative impact to the neighbors.

President Sells called for the vote.

AYES: Trustees Peters, Gallegos, Evans and Pollock.

NAYS: Trustee Hannon.

Motion passed.

C. An Ordinance Amending Various Sections of the Village of Riverside Zoning Ordinance relative to Planned Unit Developments

Community Development Director Abt stated that the Planning and Zoning Commission has discussed PUDs over the past several months including a review of projects that were approved as PUDs in other communities and a review of a draft ordinance prepared by the village attorney. After completing their review, the PZC recommended allowing Planned Unit Developments in Riverside. After reviewing the PZC discussion and recommendation, the Village Board directed Staff and the PZC to move forward with a public hearing on the proposed text amendment. Director Abt noted that the proposed ordinance includes the following amendments to the Zoning Code:

- Adds “Planned Unit Developments” to the Use Table for the Residential and Business Zoning Districts and designates them as Special Uses;
- Creates a new Chapter 13 “Planned Unit Developments” that creates the procedures and requirements for PUDs to allow flexibility in the application of the standards of the zoning ordinance based upon procedural protections providing for detailed review of individual significant proposals that are in the public interest and provide a public benefit;
- References the new Planned Unit Development process in the Administration Chapter under Special Uses;
- Precludes single family residences from being eligible for PUDs, but does not include a minimum size requirement for a PUD;
- Subjects the PUD to underlying district regulations unless an exception is specifically granted. Exceptions from district regulations may only be granted, if the village board finds that such exceptions meet certain requirements/qualifications such as providing a public benefit, promoting the objectives of the village, enhancing the quality of the design, etc.
- Lists preferred design characteristics and amenities as guidance.

At their Public Hearing on May 27, 2020, the PZC recommended additional changes regarding the denial process, timing requirements for submittals and actions by either the Petitioner, Village Staff or Village Board. The Commissioners concluded that the proposed text amendments were consistent with the intent the Zoning

Ordinance and the CMAP CBD Plan and that allowing Planned Unit Developments, with the standards proposed, would be benefit the entire Village. The PZC recommended **approval** of the proposed text amendment to allow Planned Unit Developments with the minor changes discussed at the hearing.

The Preservation Commission reviewed the proposed text amendments at their June 11, 2020 meeting and had some concerns about the text amendment as written and its potential to have a negative impact on the Village's landmark designation and the general plan of Riverside. The Commission was not necessarily opposed to allowing PUDs; however, commissioners expressed concern about allowing PUDs in the single family residential zoning districts and the lack of Preservation Commission review of proposed developments.

Director Abt noted that Staff has prepared language to amend the proposed ordinance to address the Preservation Commission's concerns. She outlined the proposed changes.

Consensus: Amend the proposed ordinance to include Preservation Commission review.

President Sells called for a motion and second to approve the Ordinance as amended.

Trustee **Evans made a motion** to approve the Ordinance as amended. Trustee **Peters seconded** the motion.

Trustee Hannon inquired about the mechanics of Section 10-13-8 regarding changes once construction has already started. Attorney Malina noted that circumstances can change during the development process whether a project is a PUD or not, but any major changes would necessitate review by the Preservation Commission and Village Board.

AYES: Trustees Peters, Gallegos, Hannon, Evans and Pollock.

NAYS: None.

Motion passed.

- D. An Ordinance amending Title 8, Section 8-6-2 (Water Service Charges) and Section 8-7-9 (Sewerage Service Charges) of the Village of Riverside, Illinois, Village Code Finance Director Johns stated that the Village of McCook has increased their water rate by 2.97%. Because the Village purchases water from McCook, the Riverside water rate will now be increased by 2.97% which will mean a \$.30 per unit increase in the water rate and a \$.06 per unit increase in the sewer rate. This will be effective as of June 1, 2020.

Trustee **Gallegos made a motion** to approve the Ordinance. Trustee **Peters seconded** the motion.

AYES: Trustees Peters, Gallegos, Hannon, Evans and Pollock.

NAYS: None.

Motion passed.

- E. An Ordinance Approving the Business District Plan for the Harlem Avenue Business District No. 2, Designating the Business District, Making a Blighted Area Finding within the Business District and Imposing a Business District Service Occupation Tax within the Boundaries of Riverside’s Harlem Avenue Business District No. 2

Community Development Director Abt outlined the boundaries of the proposed Business District and noted that this is the final step the Board needs to take in order to establish the Harlem Avenue Business District No. 2. Previously, the board has:

- Adopted an ordinance proposing approval of the Business District Plan, the designation of the Business District, the adoption of an additional sales tax and fixing a time and place for a public hearing
- Hired Kane McKenna to prepare the Business District Plan
- Prepared and published notice of Public Hearing on the proposed business district twice in local newspaper
- Conducted said Public Hearing

The Board must now adopt an ordinance approving the Business District Plan, designating the Business District, making a Blighted Area Finding and imposing the applicable additional taxes within the proposed Business District.

President Sells asked if there was any discussion on the matter. Hearing none, he called for a motion and second to approve the Ordinance.

Trustee **Gallegos made a motion** to approve the ordinance. Trustee **Peters seconded** the motion.

AYES: Trustees Peters, Gallegos, Hannon, Evans and Pollock.

NAYS: None.

Motion passed.

- F. An Ordinance approving the Business District Plan for the Ogden-Harlem Business District No. 3, Designating the Business District, Making a Blighted Area Finding with the Business District and Imposing a Business District Service Occupation Tax within the Boundaries of Riverside’s Ogden-Harlem Business District No. 3

Community Development Director Abt outlined the boundaries of the proposed Business District and again noted that this is the final step the Board needs to take in order to establish the Ogden-Harlem Business District No. 3. She again noted that the board has previously:

- Adopted an ordinance proposing approval of the Business District Plan, the designation of the Business District, the adoption of an additional sales tax and fixing a time and place for a public hearing

- Hired Kane McKenna to prepare the Business District Plan
- Prepared and published notice of Public Hearing on the proposed business district twice in local newspaper
- Conducted said Public Hearing

The Board must now adopt an ordinance approving the Business District Plan, designating the Business District, making a Blighted Area Finding and imposing the applicable additional taxes within the proposed Business District.

Trustee **Gallegos made a motion** to approve the Ordinance. Trustee **Peters seconded** the motion.

AYES: Trustees Peters, Gallegos, Hannon, Evans and Pollock.

NAYS: None.

Motion passed.

President Sells thanked Director Abt for her hard work on the Business District ordinances.

IX. Considerations

A. Swan Pond Path Discussion

Public Works Director Bailey stated that the existing asphalt path through the Swan Pond was installed by the US Army Corps of Engineers in 2011 as part of the Hofmann Dam / Fairbank Dam removal project. That path is deteriorating and the periodic inundation of the Swan Pond has accelerated the deterioration. In 2019, the Village was awarded a \$350,000 state grant to be used for a permeable walking path. Staff selected the Swan Pond path for replacement with permeable concrete pavers as the best use of this grant; however, the price tag of that project is \$425,000. Accordingly, Staff has applied for two different grants to close the funding gap, but no additional grant funding has been received yet.

Staff is planning for construction to start in 2021; however, in the event that additional grant funding is not received, Director Bailey has identified other projects that could be completed in lieu of a permeable paver path in the Swan Pond. An exposed aggregate concrete path could be constructed for less than \$350,000 or Parking Lot 8, between the BNSF Railroad tracks and East Quincy Street, could be reconstructed using permeable pavers. Both of these options would require state approval and there is no guarantee that the State will approve a change since the grant was awarded for a specific project.

Director Bailey noted that the best paving option for the Swan Pond path is concrete, whether it is concrete bricks or exposed aggregate. He noted that surrounding soil erosion is the problem with the current path. When the soil beneath the path is washed out, the asphalt collapses.

President Sells expressed concern that there is really no benefit to having a

permeable path in the Swan Pond since it is a flood plain. Director Bailey concurred and noted that his preference would be exposed aggregate concrete; however, the grant requires installation of a permeable surface. He believes Parking Lot 8 is a more appropriate location for permeable pavers.

President Sells recommended that Staff request an amendment to the grant award so it could be used to repave Parking Lot 8 with permeable pavers.

Trustee Evans inquired as to the life cycle for the grant. Director Bailey noted that the grant was awarded in 2019 and the project must be completed in 2021.

President Sells indicated that he would inquire with Representative Zalewski to see about an amendment to the grant.

Trustee Pollock stated that he does not support using pavers in Swan Pond. He would prefer crushed limestone or exposed aggregate.

Consensus: Seek an amendment to the grant in order allow it to be used to resurface Parking Lot 8 and get estimates for an exposed aggregate path through the Swan Pond.

- B. Continued discussion regarding a proposed communications tower located at the Riverside Public Works facility for the purpose of reading water meters and providing enhanced connectivity between the Village Hall and Public Works Community Development Director Abt noted that at the February 6, 2020 regular meeting, staff shared the need for both a new water meter system and better communication and data transfer between the Public Works Facility and Village Offices. Both needs will require a communications tower to be installed at the Public Works Facility. In order to read water meters throughout the village, the tower would need to be 100 ft. tall. At that time, some Trustees expressed concern regarding the appearance of the tower above the tree line.

On March 4 and 5, the Fire Department parked the ladder truck at the Public Works Facility with the 100 foot ladder fully extended so Trustees and Staff could see what the proposed tower might look like. The only area where the ladder was visible from Riverside Road was between Gage Road and Olmsted Road; however, now that the trees have leafed out, the ladder may not be visible at all.

Based on the ladder truck demonstration, Staff is looking for guidance on the following:

- Does the Board want to move forward with a Special Use Permit request for a communications tower at the Public Works Facility?
- Should the communications tower be located at the southwest corner of the Public Works Facility?

- Who should be individually notified of a Public Hearing?

Regarding proposed location of tower at the southwest corner of the Public Works Facility, **Consensus:** Yes.

Regarding moving forward with the Special Use Permit process, **Consensus:** Yes.

Regarding who should be notified of the Public Hearing, **Consensus:** Notify all property owners within 250 feet of the Riverside Road right of way in addition to anyone within 250 feet of the proposed location in Riverside Lawn.

X. New Business – None.

XI. Adjournment

President Sells stated that there was no need for an Executive Session and asked for a motion and second to adjourn the Regular Meeting. Trustee **Peters made a motion** to adjourn. Trustee **Gallegos seconded** the motion.

AYES: Trustees Peters Gallegos, Hannon, Evans & Pollock.

NAYES: None.

Motion passed.

President Sells declared the meeting adjourned at 8:46 p.m.

Respectfully submitted:

Village Clerk Haley

Date Approved

XII. Executive Session – None.