

Public comments were welcome when received by email or in writing by the Village Clerk prior to 5:00 p.m. on the day of the meeting. Emailed comments or questions were also sent to Village Clerk Cathy Haley at chaley@riverside.il.us. Written comments or questions were also allowed. While emailed or written comments or questions were strongly encouraged, comments and questions were also permitted in person. Physical spacing was observed, and public access to the physical meeting site was limited due to the ongoing public health emergency, and based on Executive Order 2020-43, issued by Governor Pritzker on June 26, 2020, but access to the meeting location for public commenters was facilitated.



VILLAGE OF RIVERSIDE
BOARD OF TRUSTEES REGULAR MEETING

Minutes

- I. Call to Order:* The Regular Meeting of the Village of Riverside Board of Trustees was held in the Township Auditorium, 27 Riverside Road, 2nd Floor, on Thursday, August 20, 2020. President Sells called the meeting to order at 7:09 p.m.
- II. Roll Call:*

Present:	President Sells Trustee Collins Trustee Jisa Trustee Gallegos (by phone) Trustee Hannon Trustee Evans Trustee Pollock
Absent:	None
Also Present:	Village Manager Frances Community Development Director Abt Village Clerk Haley Village Attorney Marrs
- III. Pledge of Allegiance*

IV. *Presentations and Public Comment*

A. Public Comment

Clerk Haley read an email from resident Jim Sullivan who expressed strong support for Trustee Gallegos' request to fly the First Responders Flag on village flagpoles during the month of September. This request was discussed at the August 6 meeting of the Board.

Clerk Haley read an email from resident Greg Alm who expressed support for Trustee Collins' suggestion on August 6 that the village display only the American Flag and the Illinois State flag on village flagpoles. He asked that the Board consider an ordinance imposing such a flag policy at the next meeting in September.

V. *Reports of Village Officers*

A. Village President's Report

President Sells provided a COVID-19 update. He noted that Riverside and neighboring communities have been seeing an uptick in cases recently. He urged residents to continue to wash their hands thoroughly, avoid large gatherings, maintain a physical distance of six feet from others and wear a mask when in public. He stated that the virus is most infectious before symptoms manifest. He urged residents to remain vigilant to safeguard against spreading the virus.

B. Village Manager's Report

Village Manager Frances thanked employees from the Department of Public Works, Fire Department and Police Department for their hard work during, and in the aftermath of, the severe storm that came through northern Illinois on the afternoon of August 10. She noted that with the many trees that were damaged, there is currently a very large supply of free wood chips available at the Public Works facility. She specifically thanked Fire Chief Buckley for his efforts to notify residents of the impending storm and his work to assist ComEd crews in restoring power to the community.

President Sells took a moment to advise those who had just arrived or tuned in that the Regular Meeting had started a little late because the prior meeting, a Community Conversation with the Riverside Police Department Command Staff had run a little long. He urged those who had not attended the meeting or watched the live broadcast to watch the video to learn more about the Riverside Police Department.

VI. *Approval of Consent Agenda*

President Sells read the Consent Agenda aloud.

- A. Ratify Voucher List of Bills August 6, 2020
- B. Approve Voucher List of Bills August 20, 2020
- C. Approve Village Board of Trustees Regular Meeting Minutes July 16, 2020
- D. Review and file Historical Commission Meeting Minutes May 18, 2020

- E. Review and file Landscape Advisory Commission Meeting Minutes June 9, 2020 and July 14, 2020
- F. Review and file Preservation Commission Meeting Minutes June 11 and July 9, 2020
- G. Review and file Community Development, Finance, Fire, Police and Public Works Departments Monthly Reports for July 2020
- H. A Motion to approve a special event application for the Curbside Cuisine Food Truck Event
- I. A Motion to approve an Amendment to School Age Child Care Program Intergovernmental Agreement Between Riverside School District 96 and the Village of Riverside
- J. A Resolution Authorizing the Sale or Disposal of Personal Property owned by the Village of Riverside
- K. A Resolution approving a Construction Engineering Services Agreement for Federal Participation Supplement #1 in the amount of \$37,734.94 with Thomas Engineering Group for the Barrypoint Road, Forest Avenue, Herrick Road Street Improvement Project

President Sells asked if any of the Trustees required an item to be removed from the Consent Agenda for discussion. Hearing no requests, he called for a motion and second to approve the Consent Agenda.

Trustee **Hannon made a motion** to approve. Trustee **Pollock seconded** the motion.

AYES: Trustees Collins, Jisa, Gallegos, Pollock, Evans and Hannon.

NAYS: None.

Motion passed.

VII. *Reports of Departments, Commissions and Trustee Liaisons*

- A. Update from the Parks & Recreation Department on upcoming programs and events
Parks & Recreation Director Malchiodi noted that since March, everyone’s life has been impacted by the COVID-19 pandemic. The department has been working to develop programs that will help families feel safe and normal. All decisions with regard to what programs and activities to offer and how to offer them have been informed by Illinois Department of Public Health guidelines. Public safety and quality are the department’s top priorities. So far, the department has been able to facilitate the weekly farmers’ market, offer various summer camps and a drive-in movie night in person. Malchiodi praised the Parks & Recreation staff for their ability to pivot quickly and respond to the needs of the community. He noted that the department has also offered online opportunities for recreation such as a “Zoom with the Easter Bunny” and online yoga classes which are still going strong. He also called attention to the revised Independence Day festivities which brought the July 4th parade to residents and included a holiday home decorating contest. More offerings are in the works and the department is partnering with Riverside School District 96 to provide child care for families and teachers. There is also a 2nd Drive In Movie night planned in partnership with Flood Brothers and St. Mary’s and Riverside’s first “Curbside Cuisine” Food Truck event will be held on August 29.

Director Malchiodi stated that staff understands and appreciates the financial impact the pandemic has had on residents and he noted that the department has flexible employment opportunities and will continue to innovate and explore ways to serve the community.

B. Update from the Police Department on Scottswood Road Parking and Berkeley Road Traffic Calming

Chief Weitzel reminded everyone that parking time limits were changed in the area of Riverside Presbyterian Church in response to resident concerns regarding all day parking. Traffic calming measures were also implemented on Byrd Road in response to resident concerns regarding speeding and cut through traffic. In talking to residents of Byrd Road, the department has received very positive feedback regarding the installation of the “Do Not Enter” signs at Harlem Avenue. It is estimated that cut through traffic has been reduced by 60-70% and this is a significant safety improvement for the area.

Mary Duff, a resident of Harlem Avenue, expressed concern regarding the condition of the alley behind the building she owns. She said the alley floods whenever it rains and there is a rodent issue. She said the alley really needs attention and she demanded that the village do something to address these issues. She provided photos of the area to document the situation. President Sells stated that Staff would review the photos and respond to her concerns.

VIII. Ordinances and Resolutions

A. A Resolution authorizing a Temporary Use for Outdoor Tents for Screening and Classrooms at 97 Herrick Road – St. Mary Parish (St. Mary School)

Community Development Director Abt stated that due to the ongoing COVID-19 pandemic, St. Mary School has requested permission to install 4 tents on their property to accommodate screening students and visitors before they enter the school. The tents may also be used for outdoor class experiences and lunch during the school day. The proposed tents are approximately 20 x 30 feet and would be located on grassy areas or over existing paved surfaces. Staff has reviewed the request and recommends approval with certain conditions as follows:

- Fire and Building Department inspections will be required once the tents are installed;
- The school must perform weekly inspections to ensure the tents are properly secured; and
- The school must provide proof of additional insurance for the tents.

Trustee **Collins** made a motion to approve the resolution. Trustee **Jisa** seconded the motion.

Trustee Hannon asked for more information regarding the proposed activities that would take place under the tents and if everything would be removed from the tents at the end of each school day. He also expressed concern regarding the duration of the request and why the tents needed to remain in place during the winter.

Jennifer Fangmann, responded to Trustee Hannon's concerns on behalf of St. Mary School. She stated that nothing would be left in the tents overnight. They are anticipating using folding chairs during the day, but the chairs would be kept indoors during the night. She noted that the tents would be used for weather protection during the winter. There may be times when students are standing outside waiting to be screened prior to entering the buildings.

Trustee Hannon asked if consideration had been given to taking the tents down when they are not in use, for example, during the winter break. Ms. Fangmann stated that they would be amenable to considering it. Trustee Hannon expressed concern regarding the possibility that there may be an indefinite school closure due to the pandemic and he does not support allowing the tents to remain up if the school is closed.

Trustee Collins stated that she does not object to requiring the removal of the tents as long as the school will not incur additional costs associated with taking down the tents and then having to set them back up again.

Trustee Jisa did not support requiring the school to remove the tents. He believes the schools are already dealing with a lot and he does not want to impose additional requirements.

Trustee Hannon stated that his concern is not specifically about the schools, but rather how this situation might apply to other locations in the village, businesses for example. He stated that "Temporary" should not mean indefinite.

Trustee Jisa concurred with Trustee Hannon's take on the matter but stated that because there are so many unknowns presently, he is reluctant to do anything to further complicate matters.

Attorney Marrs explained that this request applies only to St. Mary's. It would not apply to any other entity. Each temporary use must be approved by the Village Board and will be handled on a case by case basis.

Trustee Hannon made a motion to amend the resolution to include a condition that the tents be removed if the school is closed for 30 days or longer. **Trustee Collins seconded** the motion to amendment.

Trustee Pollock expressed support for allowing for as much flexibility as possible for the schools.

Trustee Hannon inquired about the hours of operation for the schools and whether tables and chairs would be removed from the tents each day during non-school hours.

Trustee Hannon made a motion to amend the resolution to include a condition that all furnishings used in the tents be removed during non-school hours. **Trustee Collins seconded** the motion.

President Sells called for a **vote on the motion to amend** the resolution to include a provision that the tents be removed if the school is closed for 30 days or longer.

AYES: Trustees Collins, Gallegos and Hannon and President Sells.

NAYS: Trustees Jisa, Pollock and Evans.

Motion passed.

President Sells then called for the **vote on the motion to amend** the resolution to include a provision that all furnishings be removed from the tents during non-school hours.

AYES: Trustees Collins, Evans and Hannon and President Sells.

NAYS: Trustees, Jisa, Gallegos, Pollock.

Motion passed.

President Sells asked if there were further comments on the original resolution. Trustee Evans asked for additional details regarding what the tents would look like and what specific activities they would be used for.

Ms. Fangmann stated that the tents are similar to what is currently in place in front of Hauser. They have a canopy and two sides, but depending on the weather, the sides may or may not be used. Tents will be used for screening students and some outdoor activities during the day, including lunch. Because of the virus, students cannot mingle and must remain in their classroom all day. The tents will provide a break from the confines of the classroom.

President Sells called for the vote on the resolution authorizing the Temporary Use.

AYES: Trustees Collins, Jisa, Gallegos, Pollock, Evans and Hannon.

NAYS: None.

Motion passed.

- B. A Resolution authorizing a Temporary Use Outdoor Tents for Classrooms at 86 Southcote Road, 735 Leesley Road, 61 Woodside Road and 65 Woodside Road – Riverside School District 96 (Ames, Blythe, Central and Hauser Schools)

Community Development Director Abt stated that similar to St. Mary School, District 96 is requesting tents to supplement their learning environment. Staff has reviewed the request and recommends approval with conditions similar to those proposed for St. Mary School.

Trustee **Collins made a motion** to approve the Resolution. Trustee **Pollock seconded** the motion.

Trustee Jisa expressed support for applying the same standards to District 96 schools and St. Mary School. He also inquired about the provision in the ordinance for a hard stop to the temporary uses. He expressed concern that the language specifying an end date of May 2021 for the proposed Temporary Uses for both D96 and St. Mary may become problematic if the school year needs to be extended due to closures during the regularly scheduled instruction time. He stated that with all of the uncertainty due to the virus, it seems prudent to build in more flexibility.

President Sells and Attorney Marrs agreed and suggested that the language be amended to allow the Temporary Use to expire at the conclusion of the 2020-2021 school year rather than a date certain of May 2001.

There was Board Consensus that this amendment apply to both Temporary Use resolutions.

Trustee **Jisa made a motion to amend** the Resolution to include the same additional conditions that were added to the St. Mary School Temporary Use request, namely, that the tents must be removed if the schools are closed for 30 days or more and that all furnishings be removed from the tents during non-school hours. Trustee **Collins seconded** the motion.

AYES: Trustees Collins, Jisa, Gallegos, Pollock, Evans & Hannon.

NAYS: None.

Motion passed.

Trustee Pollock stated that he thinks the Board is overregulating. He does not see how the public interest is served by adding these additional regulations.

Trustee Evans asked why the tents at Ames School are in are in front of the school instead of in the green space adjacent to the school. Director Abt stated that the goal is to keep the tents close to the doors so they can be used for screening students. It is also hoped that the highly visible placement will serve to deter mischief. Manager Frances stated that the Parks & Recreation Department may also be able to use the tents for programming at the schools.

President Sells called for the vote on the Temporary Use Resolution.

AYES: Trustees Collins, Jisa, Gallegos, Pollock, Evans and Hannon.

NAYS: None.
Motion passed.

IX. Considerations – None.

X. New Business – None.

XI. Adjournment

President Sells stated that there was not actually a need for an Executive Session as noted on the agenda and called for a motion and second to adjourn the Regular Meeting.

Trustee **Collins made a motion** to adjourn. Trustee **Pollock seconded** the motion.

AYES: Trustees Collins, Jisa, Gallegos, Pollock, Evans and Hannon.

NAYS: None.

Motion passed.

President Sells urged residents to take care of one another and declared the meeting adjourned at 8:13 p.m.

Respectfully submitted:

Village Clerk Haley

Date Approved

XII. Executive Session

A. To discuss pending litigation

There was no need to hold the executive session.