

**Riverside Historical Commission**  
**May 17, 2021, 7:00 PM**  
Township Hall, 27 Riverside Road, Room 4  
Agenda

**Call to Order**

**Roll Call**

Richard Julian, Acting Chairperson, Constance Guardi, Diane Ceragioli, Gina Furey, James Petrzilka, Samantha Schroeder, Patrick Smith-Ray

**Approval of April 19, 2021 Minutes**

**Approval of Financial Report**

**Chairperson's Report**

- Connie and I attended a Webinar, hosted by the American Society of Landscape Architects, on April 27<sup>th</sup>. Spencer Tunnel gave a presentation on Atlanta's Druid Hills, Olmsted's last city development, and Riverside, Olmsted's first planned village.
- Connie worked with the Village to order a new computer for the Museum. It will be delivered and set up in the coming weeks.
- Connie and I set up a new Library exhibit, of blacksmith tools, used by two businesses in Riverside.

**Approval of Accessions to the Museum:**

- No new accessions this month.
- Need Commissioners to work on entering accessions in Past Perfect.

**Continuing Business**

- The disposition of the Bones excavated on Bloomingbank Road: Status report.
- Commission's Facebook Page: Activity report.
- Landmarking house at 214 Scottswood Road: Connie submitted a support letter for Patrick's home to the Preservation Commission. I emailed the Structure File to Charlie Pipal.
- Developing user guide for landmarking a structure. Commissioners' feedback on Patrick's draft copy of the guide.
- Past Perfect on-line: Discussion of how to proceed with giving on-line access of Museum items to the general public.
- Museum Help Desk: Status report of usage of the Help Desk. Property transfers, posted in the Landmark, need to be recorded in Structure Files

- West Well House project: Connie will be the Lead Commissioner to set up a filing system, and organize the tasks required for loading the materials. Richard purchased number tags for the cabinets.
- Structure Files and Local History files digitizing project: All of the Structural File drawers are digitized, and back in the files. Jim is reviewing the Local History files for digitizing.
- Calendar 2022: Samantha is selecting Olmsted photos for the calendar.
- Olmsted's 200<sup>th</sup> Birthday: Discussion of the Birthday party at the Rail Road Station.
- Website: Unsupported software has been removed. Village is working on a link on the Village website to the Historical Commission site.
- Covid-19 memorabilia: Discussion of possible accessions for the Museum. Mask and photo donated by Alex Gallegos.

**Exhibits:** New Library exhibit.

**Public Comment:**

**New Business:**

**Adjournment**