

MINUTES FOR RIVERSIDE TV COMMISSION JANUARY MEETING

January 10, 2022, 7:00 p.m.

ZOOM Meeting

27 RIVERSIDE RD, RIVERSIDE, IL 60546

Minutes

Call to Order:

Meeting called to order at 7:08 PM

Present: Acting Commission Chair Karina Koncius, Commissioners, Tom Orgler,
and Eric Sundstrom

Also present: Assistant Village Manager Ashley Monroe, Production Supervisor Joe Doria,
and Technical Director Lorenzo Cordova

Approval of the following minutes:

November Minutes to be approved at February Meeting.

No minutes for October and December Meeting due to lack of quorum.

2022 Meeting Production Schedule

Last amended — 01-25-22

VILLAGE BOARD OF TRUSTEES MEETINGS – 2022

(7:00 PM, 1st and 3rd Thursday, except as noted*)

(Meetings are held in Room 4 at Township Hall or as noted)

Regular Meeting (1st Thursday)	Regular Meeting (3rd Thursday)
January 06	January 20 — CANCELLED
February 03	February 17
March 03	March 17
April 07	April 21
May 05	May 19
June 02	June 16
July 07	July 21
August 04	August 18
September 01	September 15
October 06	October 20
November 03	November 17
December 01	December 15

TOWNSHIP OF RIVERSIDE MEETINGS — 2022
(7:00 PM, except as noted; 2nd Wednesday, except as noted*)**
 (Meetings are held in Room 4 at Township Hall or as noted)

Regular Meeting (2nd Wednesday)
January 12
February 09
March 09
April 12** & * — Second Tuesday at 6:01 PM
May 11
June 08
July 13
August 10
September 14
October 12
November 09
December 14

DISTRICT 96 BOARD OF EDUCATION MEETINGS – 2022
(7:00 PM, 1st and 3rd Wednesday, except as noted*)**
 (Meetings are held in the Ames Elementary School Multi-Purpose Room or as noted)

Committee of the Whole Meeting (1st Wednesday)	Regular Meeting (3rd Wednesday)
January 05 — CANCELLED	January 19
February 02	February 16
March 02	March 16
April 06	April 20
May 04	May 18
June 01	June 15
July 06	July 20
August 03	August 17
September 07	September 21
October 05	October 19
November 02	November 16
December 07	December 21

RIVERSIDE TV COMMISSION MEETINGS – 2022

(7:00 PM, 2nd Monday, except as noted*)

(Note: These meetings are not recorded, but crew is welcome to attend)

(Meetings are held in Room 4 at Township Hall or as noted)

Regular Meeting (2nd Monday)
January 10
February 14
March 14
April 11
May 09
June 13
July 11
August 08
September 12
October 10
November 14
December 12

VILLAGE OF RIVERSIDE PLANNING AND ZONING COMMISSION MEETINGS – 2022

(7:00 PM, 4th Wednesday, except as noted*)

(Meetings are held in Room 4 at Township Hall or as noted)

Regular Meeting (4th Wednesday)
January 05* — First Wednesday/Special Meeting
January 26
February 23
March 23
April 27
May 25
June 22
July 27
August 24
September 28
October 26
November 30* — Fifth Wednesday
December 28

Old Business

Work Plan – Tech Director Cordova told the commission that the new Village Clerk requested a copy of the RTV Work Plan, which was sent to him.

Riverside Township Mental Health Video Tech Director Cordova reported that he has finished the Mental Health Board video. The Mental Health Board is planning a “Part 2” to be produced in January of 2022.

Technical Director’s Report – Tech Director Cordova delivered his Tech Report as follows: Village Board of Trustees Meetings have moved to virtual meetings on ZOOM. The next meeting is scheduled for Jan 20.

The Township of Riverside Board of Trustees Meeting is scheduled for Jan 12.

RTV recorded and streamed two P&Z Commission Meetings. One more is scheduled for Jan 26.

The LAC video, “Design for the Ages” finally finished. Production started in August of 2020.

The Township of Riverside has requested that RTV shoot part 2 of the Mental Health video.

The RTV/EDC joint project, “This is Riverside” was released December 7 2021. The EDC is planning quarterly versions of this video.

New Business

Cloud Storage – Tech Director Cordova was asked if the archiving of RTV data was completed. He told the commission it was still in progress and going very well.

Hauser Content – Commissioner Koncius told the commission that she has created a course at Hauser School, designed to provide content for RTV’s channels. She has asked the commissioners to think about possible topics for the students to focus on. No billing would be involved.

New Vehicle - RTV will use this vehicle to transport crew and equipment for outside productions.

New Billing Structure – Supervisor Doria reported that the leads he researched for production fee structure were based on actual costs or a membership fee for those who wanted to produce their own videos. He and Asst Village Manager Monroe suggested that RTV base the fees on actual costs for production and for any village office charges. AVM Monroe suggested we add a nominal fee for equipment rental and maintenance. Trustee Orgler agreed with that suggestion. AVM Monroe said we should put this in writing and get it in front of the board for modification or final approval, possibly by the Spring.

FLOS – Tech Director Cordova inquired about the Frederick Law Olmsted Society filming. Supervisor Doria said he would contact FLOS and ask about any filming in 2022.

Saturday Morning Programming – No new videos at this time.

Next Meeting: Monday, February 14, 2022 at 7:00 PM at the Riverside Township Hall, Rm 4.

Adjournment: 7:48pm

Motion: Sundstrom, Orgler. All in favor