

**MINUTES FOR RIVERSIDE TV COMMISSION JANUARY MEETING**

JANUARY 11, 2021, 7:00 p.m.

**VIRTUAL AND RM 4 TOWNSHIP HALL  
27 RIVERSIDE RD, RIVERSIDE, IL 60546**

**Minutes**

**Call to Order:**

ZOOM Meeting called to order at 7:05 PM

Present: Chair Greg Gorski, Commissioners Eric Sundstrom, Mark Yurkiw, Karina Turner Koncius

Absent: Commissioner, Village Trustee Cristin Evans

Also present: Production Supervisor Joe Doria, Technical Director Lorenzo P Cordova, and Colin Hughes

**Approval of the following minutes:**

November Regular Meeting, (No meeting in December)

Motion: Yurkiw

Second: Sundstrom

All in favor. Approved.

**2021 Meeting Production Schedule**

*Last amended — 12-28-20*

**VILLAGE BOARD OF TRUSTEES MEETINGS – 2021**

**(7:00 PM, 1st and 3rd Thursday, except as noted\*)**

(Meetings are held in Room 4 or as noted)

Regular Meeting (1st Thursday)	Regular Meeting (3rd Thursday)
January 7	January 21
February 04	February 18
March 04	March 18
April 01	April 15
May 06	May 20
June 03	June 17
July 01	July 15
August 05	August 19
September 02	September 16
October 07	October 21
November 04	November 18
December 02	December 16

**TOWNSHIP OF RIVERSIDE MEETINGS — 2021**

**(7:00 PM, except as noted\*\*; 2nd Tuesday, except as noted\*)**

(Meetings are held in Room 4 or as noted)

Regular Meeting (2nd Tuesday)
January 12
February 09
March 09
April 13
May 11
June 08
July 13
August 10
September 14
October 12
November 09
December 14

**DISTRICT 96 BOARD OF EDUCATION MEETINGS – 2021**

**(7:00 PM, 1st and 3rd Wednesday, except as noted\*\*\*)**

(Meetings are held in the Hauser LRC or as noted)

Committee of the Whole Meeting (1st Wednesday)	Regular Meeting (3rd Wednesday)
January 06	January 20
February 03	February 17
March 03	March 17
April 07	April 21
May 05 — PENDING ORG. MTG.	May 19 — PENDING ORG. MTG.
June 02 — PENDING ORG. MTG.	June 16 — PENDING ORG. MTG.
July 07 — PENDING ORG. MTG.	July 21 — PENDING ORG. MTG.
August 04 — PENDING ORG. MTG.	August 18 — PENDING ORG. MTG.
September 01 — PENDING ORG. MTG.	September 15 — PENDING ORG. MTG.
October 06 — PENDING ORG. MTG.	October 20 — PENDING ORG. MTG.
November 03 — PENDING ORG. MTG.	November 17 — PENDING ORG. MTG.
December 01 — PENDING ORG. MTG.	December 15 — PENDING ORG. MTG.

**RIVERSIDE TV COMMISSION MEETINGS – 2021**

**(7:00 PM, 2nd Monday, except as noted\*)**

**(Note: These meetings are not recorded, but crew is welcome to attend)**

**(Meetings are held in the Riverside Library Quiet Reading Room or as noted)**

Regular Meeting (2nd Monday)
January 11
February 08
March 08
April 12
May 10
June 14
July 12
August 09
September 13
October 11
November 08
December 13

**VILLAGE OF RIVERSIDE PLANNING AND ZONING COMMISSION MEETINGS – 2021**

**(7:00 PM, 4th Wednesday, except as noted\*)**

**(Meetings are held in Room 4 or as noted)**

Regular Meeting (4th Wednesday)
January 27
February 24
March 24
April 28
May 26
June 23
July 28
August 25
September 22
October 27
November 22* — Fourth Monday
December 20* — Third Monday

## **Old Business:**

**The TV Commission had not met in December of 2020 due to the lack of a Quorum.**

**Holiday Lights Video** - The first topic discussed was the Holiday Lights Video. Doria stated that various members of the crew were sent out to shoot the residential holiday lighting decorations in the whole village. RTV received many compliments from residents as to the quality of the video.

**Holiday Stroll Video** – Due to the Covid 19 pandemic, the annual Holiday Stroll was cancelled. RTV produced a “Best Of the Holiday Stroll” video.

**Holiday Hello Video** – Supervisor Doria told the commission that the video was a great success. RTV had a crew there to document the event, which consisted of Santa waving and celebrating the season with residents as they drove by to see Santa.

**Colin Hughes** – Colin was present at this meeting and was voted approved to be a TV Commissioner for the remainder of the term started by Commissioner Wojcik. His official approval still needs to be confirmed by the Village Board of Trustees.

**LAC Video** – Supervisor Doria reported that the LAC Video was in edit, and that the video still needed additional photos and content. The LAC was working on delivering those items.

**EDC – Focus on Business** – Chair Gorski asked for an update on this. Supervisor Doria informed the Commission that due to the Covid 19 Virus Quarantine, the business videos for the EDC have been put on hold.

**Riverside Minutes – Update** – On hold.

**Township of Riverside Mental Health Board Shoot** – The shoot was for “Suicide Prevention”. Several people on the board were in a panel discussion regarding help that is available for the residents of the township. It was important to get this program on the channels during the holiday season. The video received over 1000+ hits.

**Filming Policy** – Chairman Gorski discussed the issue of creating a new “Filming Policy”, a how and what we shoot, issue. He said he had been working on the policy and would have more information on the policy soon.

## **New Business**

**Tribute to Commissioner Steve Wojcik** – Supervisor Doria let the commission know that there was a request for a tribute to honor the contributions of TV Commissioner Steve Wojcik who had passed away in 2020. RTV and Chairman Gorski were asked for any video or still images of Commissioner Wojcik.

**Township Of Riverside Senior Exercise Video Series** – The Township of Riverside series of Senior Exercise Videos had over 30 shows produced. The Township will also add yoga and cardio shows to the Senior Exercise Videos. Those are to be scheduled.

**Pinewood Derby** – Commissioner Sundstrom asked if RTV was covering the Pinewood Derby on January 20, 2021. Doria was unaware of the event, but said he would work towards scheduling a crew once the event was confirmed.

**Crewmembers - Update** — Chair Gorski asked for an update on this. Supervisor Doria stated that RTV had worked with a Sound Consultant, Justyn Clark. Justyn had helped RTV set up the new digital mixer and then instructed the crew how to “EQ” the individual microphones so the ever present feedback would be eliminated from the Township Auditorium during meetings. Doria stated that he approached Clark but had not been contacted regarding his status to work with RTV. Caden Sierra has been hired and was working with the crew, after some training by Director Cordova.

**Equipment Update** — No equipment had been purchased. There was an issue with the NEXUS broadcast equipment. The stations had experienced an issue where it lost it’s broadcast feed for a one and one half days. Technical Director Cordova contacted the manufacturer for assistance and was able to restore the broadcast. The problem seemed to be with the RAID hard drives for the system. A drone was discussed as well as a possible vehicle for RTV.

**Cloud Storage** – The question of cloud storage for RTV was discussed. Colin Hughes had asked what was the status of the many VHS tapes that were stored in the RTV office. Doria told him that they were packed away in plastic tubs and stored in the office. Colin Hughes asked if they could be converted to HD. Tech Director Cordova expressed concern about the lack of cloud storage for the RTV archives. The current archives are stored on hard drives in the RTV office. Colin Hughes suggested a few different options for cloud storage. Chairman Gorski suggested a separate server to be kept on village property. Supervisor Doria said he would contact the village manager and the IT consultant and ask for advice on the storage.

**WCCA Meetings** – Colin Hughes asked if he could attend the WCCA Meetings. Doria said he would contact Village Manager Frances to request that Colin Hughes be permitted to attend the meetings and report back to the commission.

**Saturday Morning Programming** – Update — Director Cordova stated that he has rotated the cartoon blocks on the channel. Movies are “Oklahoma Annie”, and “Utopia”.

**Next Meeting:** Monday, February 8, 2021 at 7:00 PM at the Riverside Township Hall, Rm 4, if permitted by the Village. Otherwise a ZOOM meeting will be used.

### **Adjournment**

Motion: Sundstrom

Second: Koncius

All in favor.

Approved. Adjourned: 8:30 PM