

MINUTES FOR RIVERSIDE TV COMMISSION MARCH MEETING

MARCH 8, 2021, 7:00 p.m.

**VIRTUAL AND RM 4 TOWNSHIP HALL
27 RIVERSIDE RD, RIVERSIDE, IL 60546**

Minutes

Call to Order:

ZOOM Meeting called to order at 7:04 PM

Present: Chair Greg Gorski, Commissioners, Eric Sundstrom, Karina Koncius, and Colin Hughes

Also present: Production Supervisor Joe Doria, Technical Director Lorenzo P Cordova, and Village Trustee Cristin Evans

Approval of the following minutes:

February Regular Meeting

Motion: Hughes

Second: Sundstrom

2021 Meeting Production Schedule

Last amended — 12-28-20

VILLAGE BOARD OF TRUSTEES MEETINGS – 2021

(7:00 PM, 1st and 3rd Thursday, except as noted*)

(Meetings are held in Room 4 or as noted)

Regular Meeting (1st Thursday)	Regular Meeting (3rd Thursday)
January 7	January 21
February 04	February 18
March 04	March 18
April 01	April 15
May 06	May 20
June 03	June 17
July 01	July 15
August 05	August 19
September 02	September 16
October 07	October 21
November 04	November 18
December 02	December 16

TOWNSHIP OF RIVERSIDE MEETINGS — 2021

(7:00 PM, except as noted; 2nd Tuesday, except as noted*)**

(Meetings are held in Room 4 or as noted)

Regular Meeting (2nd Tuesday)
January 12
February 09
March 09
April 13
May 11
June 08
July 13
August 10
September 14
October 12
November 09
December 14

DISTRICT 96 BOARD OF EDUCATION MEETINGS – 2021

(7:00 PM, 1st and 3rd Wednesday, except as noted*)**

(Meetings are held in the Hauser LRC or as noted)

Committee of the Whole Meeting (1st Wednesday)	Regular Meeting (3rd Wednesday)
January 06	January 20
February 03	February 17
March 03	March 17
April 07	April 21
May 05 — PENDING ORG. MTG.	May 19 — PENDING ORG. MTG.
June 02 — PENDING ORG. MTG.	June 16 — PENDING ORG. MTG.
July 07 — PENDING ORG. MTG.	July 21 — PENDING ORG. MTG.

August 04 — PENDING ORG. MTG.	August 18 — PENDING ORG. MTG.
September 01 — PENDING ORG. MTG.	September 15 — PENDING ORG. MTG.
October 06 — PENDING ORG. MTG.	October 20 — PENDING ORG. MTG.
November 03 — PENDING ORG. MTG.	November 17 — PENDING ORG. MTG.
December 01 — PENDING ORG. MTG.	December 15 — PENDING ORG. MTG.

RIVERSIDE TV COMMISSION MEETINGS – 2021

(7:00 PM, 2nd Monday, except as noted*)

(Note: These meetings are not recorded, but crew is welcome to attend)

(Meetings are held in the Riverside Library Quiet Reading Room or as noted)

Regular Meeting (2nd Monday)
January 11
February 08
March 08
April 12
May 10
June 14
July 12
August 09
September 13
October 11
November 08
December 13

VILLAGE OF RIVERSIDE PLANNING AND ZONING COMMISSION MEETINGS – 2021

(7:00 PM, 4th Wednesday, except as noted*)

(Meetings are held in Room 4 or as noted)

Regular Meeting (4th Wednesday)
January 27
February 24
March 24
April 28
May 26
June 23
July 28
August 25
September 22
October 27
November 22* — Fourth Monday
December 20* — Third Monday

Old Business:

LAC Video — Supervisor Doria reported that the LAC Video was in edit, and that the video still needed additional photos and content. The editor was previously out due to a positive Covid 19 test. He is now testing negative and working on the edit.

EDC – Focus on Business — Chair Gorski asked for an update on this. Supervisor Doria informed the Commission that due to the Covid 19 Virus Quarantine, the business videos for the EDC have been put on hold.

Township Senior Exercise Video Series – Supervisor Doria stated that the video series is continuing with 4 planned videos for a Yoga class and 8 additional Exercise Videos featuring a new instructor. The Township has suggested that RTV travel to the new gym in Willow Brook and shoot the 8 videos there. Doria told the commission that it would take place over 2 shoot days, most likely on a Sunday. There is some concern with travelling out of the county. Doria will ask permission from the Village Manager to shoot at the distant location.

New Business

Parks and Rec Video – Ron Malchiodi, from Riverside Parks and Rec, has requested a video featuring the new P&R facility on Quincy St. The facility is an additional programming space for the P&R department. Doria told the commission that the initial shoot is planned for Saturday, March 13, 2021.

Tribute Video – There is a request from Village Manager, Jessica Frances to shoot a tribute video for the outgoing Police Chief, Tom Weitzel. The video is to be a surprise at a going away ceremony for the chief. The idea is to ask friends of the chief and residents of Riverside to record a thank you/good luck video on their phone and send that to Riverside TV to be included in the tribute video.

Canoe Landing – Commissioner Sundstrom told the commission that there was going to be a canoe landing added to the area near the library. He suggested that RTV should cover the event. Doria will ask the village manager about the timing of the event.

2021 Kayak Regatta – A discussion of the regatta took place. Doria reminded the commission that the 2020 regatta was problematic with the village due to the costs of the video being paid by the village and not the Lion's Club. Doria will inquire about the possibility of shooting the regatta this year.

Interviews with Commissioners and Trustees – Trustee Evans stated that the incoming Village President, Joe Ballerine, is interested in creating videos with the Village Trustees and Commissioners. They will introduce themselves and describe their duties and to the village residents. The commission thought that was a good and necessary idea.

Crewmembers - Update — Chair Gorski asked for an update on this.

Doria told the commission that there was a need to recruit new crewmembers. Three of the current crew will be graduating from RBHS and will be going away to college. They will be available for some of the work, but away for the majority of the regular meetings. Doria did say that he had a new applicant and had interviewed him and was waiting for his drug test and background checks to be processed.

Trustee Evans asked about diversity in the RTV crew. Doria and Cordova told the commission that we currently have 20% women and 20% minorities. Trustee Evans stated the importance of finding new crew members that are minorities. A discussion then took place stating the ways RTV finds new crewmembers. Doria stated he approaches the local high schools and junior colleges with a flyer seeking new crew members.

Script Writing – Trustee Evans inquired about any script writing skills with the current RTV crew. Doria stated that there is no one who can write scripts on the crew at this time. He explained that RTV is mainly there to act as a production entity and does not create scripts for anyone needing a video. A script or at least a shot list is required to start a video project.

Cloud Storage – The issue of cloud storage for the RTV Archives was discussed. Doria stated that he discussed the need for storage with the Village Manager and was directed to the Finance Director and the IT contractor for the village. Doria had contacted them and discussed the need for the cloud storage. Matt Wolze, the village IT person, is finding out the costs and also the technical needs to add RTV to the village cloud storage. Hard drives will be purchased to replace the current drives, which are several years old.

Equipment Update — Doria reported the purchase of a new digital stage box for the new digital mixer. The stage box had been on backorder since September of 2020. The stage box has been put into production and there are plans to train the entire crew on the use of the stage box.

WCCA Meetings – WCCA – Commissioner Hughes has contacted the Village Manager regarding the schedule for the WCCA Meetings. He will attend the next meeting via zoom on April 6, 2021 and will report back to the commission.

Saturday Morning Programming – Update — Director Cordova stated that he has rotated the cartoon blocks on the channel. Movies are “Dick Tracy, Dilemma,” and “Dick Tracy vs. Cueball”.

Next Meeting: Monday, April 12, 2021 at 7:00 PM at the Riverside Township Hall, Rm 4, if permitted by the Village. Otherwise a ZOOM meeting will be used.

Adjournment:

Motion: Sundstrom

Second: Koncius

All in favor.

Approved. Adjourned: 8:58 PM