

Riverside Historical Commission

Meeting Minutes

Monday, March 21, 2022

Call to order: 7:03 PM by Chairperson Richard Julian.

Present: Commissioners Richard Julian, Constance Guardi, Diane Ceragioli, James Petrzilka, Patrick Smith-Ray, Samantha Schroeder, Gina Furey. Also present, Village Communication Director Amy Dowling. Absent, Ian Splitt, Village Staff Liaison.

Minutes of February 21, 2022: Motion to approve by Constance Guardi. Seconded by Samantha Schroeder. Motion carried.

Financial Report: Motion to approve by Constance Guardi. Seconded by Diane Ceragioli. Motion carried.

Chairperson's Report:

- * Richard Julian said that, in an effort to speed up the Museum Accession process, he is revising and simplifying the written procedure for this task.
- * Richard stated that the bulk of this meeting will focus on plans and duties associated with the Olmsted 200 Birthday Party to be held on Tuesday, April 26th, from 2pm to 4pm in the Riverside Train Station.

Approval of Accessions to the Museum:

- * No new accessions this month.

Continuing Business:

- * The Museum is now open. Patrick reported a potential problem with the Museum alarm system that appears to beep when it shouldn't. Others have noted the same intermittent problem. Richard said that he will get it checked out.
- * Calendar 2022: Richard obtained several calendars back from the Library and we have sold several of those.
- * Structure Files and Local History files digitizing project: Jim Petrzilka passed out copies of the 12 original index pages of Local History Files for the Commissioners to review and prioritize for digitization. He suggested a 5 point assessment plan with 1 being low priority, and possible removal, and 5 being high priority. He emphasized the complexity and bulk of some of these files. He is continuing to review the newer files that have been added , so as to include them in a new master list of files that we may then also prioritize or remove.
- * Olmsted's 200th birthday: Connie and Richard prepared, and shared copies of, a to-do list of 30 required tasks concerning the Olmsted 200 birthday party. The Commissioners reviewed the list, item by item, and took ownership of each of them.
- * Connie reported that additional pamphlets have been obtained for Museum handouts.

Continuing Business (continued):**Exhibits:**

- * Connie obtained the services of former Commissioner Serge Ambrose to download and adapt an Olmsted graphic from the Olmsted200 website for use as the centerpiece of a banner that will invite the public to the Olmsted 200 birthday party. The banner is being prepared by the Minuteman Printing.
- * Connie reported that an Olmsted 200 themed core board exhibit, identical to the one currently on display in the Library, is being prepared for mounting in the Museum on a rotating basis, because the number of panels in the exhibit exceed the Museum's display capabilities.

Public Comment: None

New Business:

- * Commissioner Schroeder indicated she had a work conflict affecting her Saturday Museum duties. She can only work two hours of the normal four hour requirement. Commissioner Ceragioli volunteered to cover the other two hours for the time being.
- * Patrick reported that the Museum received a phone message from the daughter of Robert Heidrich, the founder of the Frederick Law Olmsted Society of Riverside. She lives in California. She wondered whether the Museum would be interested in obtaining Mr. Heidrich's original files on his successful efforts to obtain the designation of Riverside as a National Historic Site. Richard Julian said he would contact her to discuss this very important issue.
- * Connie stated that we should try to get Riverside TV to record elements of the Olmsted birthday party. She and Richard will look into this.

Adjournment: Connie Guardi motioned to adjourn at 8:25 PM. Seconded by Diane Ceragioli . Motion carried.

Respectfully Submitted by James Petrzilka (Scribe)