



VILLAGE OF RIVERSIDE  
PRESERVATION COMMISSION REGULAR MEETING  
Minutes

- I. *Call to Order:* The Regular Meeting of the Village of Riverside Preservation Commission was held on Thursday, April 14, 2022. Chairperson Pipal called the Regular Meeting to order at 7:00 p.m.
- II. *Roll Call:*
- Present:* Chairperson Charles Pipal  
Commissioner Michael Leary  
Commissioner Sander Kaplan  
Commissioner Matthew Seymour  
Commissioner Gint Lietuvninkas  
Commissioner Thomas Walsh
- Absent:* Commissioner Kapil Khanna
- Also Present:* Village Planner Francisco Jimenez
- III. *Approval of the Preservation Commission Meeting Minutes*
- A. Minutes of the December 9, 2021, Preservation Commission Meeting  
Commissioner Walsh made a motion. Commissioner Seymour seconded the motion.
- AYES: Leary, Walsh, Kaplan, Pipal, Seymour  
NAYS: None  
ABSENTION: Lietuvninkas  
Motion passed.
- IV. *Public Comment:* None.

V. *Certificate of Appropriateness:*

5.1 1 Burling Road – Masonry repair to southwest gable and repairs to emergency exit stairs.

5.2 136 Scottswood Rd – Replacement of roof shingles in kind

5.3 124 Scottswood Rd – Replacement of roof shingles in kind

Commissioner Walsh made a motion to ratify the certificates of compliance.

Commissioner Kaplan seconded the motion.

AYES: Leary, Walsh, Kaplan, Pipal, Seymour, Lietuvninkas

NAYS: None

Motion passed.

Motion Passed

VI. *Old Business:*

VII. *New Business:*

7.1 Discussion regarding proposed Metra warming shelter at train station

Chairperson Pipal opens the discussion by informing the Commissioners what Metra is proposing. Village Manager Frances briefly goes over the details of the proposal and told the Commission that the village was approached by Metra. As part of that conversation, Manager Frances urged Metra to look at extending the platform so that the train station can be utilized versus building another structure that the Village would ultimately need to maintain

Chairperson Pipal reiterated to the Commission that he did not have an official stance on the matter, but also reinforced the fact that the village already has a train station that is able to be used. Village Manager Frances also reminded the Commission that Metra prefers to have trains block the intersection for safety reasons. The Commission agreed that the need for a warming shelter is very low on the east side of Riverside Road, and Commissioner Lietuvninkas pointed out the small size of the potential warming shelter and the small number of commuters that could realistically use it.

Commissioner Walsh made a motion to recommend that Metra either extend the existing platform further west or not install a warming station. Commissioner Lietuvninkas seconded the motion.

AYES: Leary, Walsh, Kaplan, Pipal, Seymour, Lietuvninkas

NAYS: None

Motion passed.

## 7.2 Comments on Swan Pond fence installation

Village Manager Frances informed the Commission that input was not required or sought, but that the Village Board requested that Preservation provide feedback on the fence that was installed in Swan Pond. Chairperson Pipal also told the Commission that this portion of the village does not fall under the review of the Preservation Commission, but those comments would be sought from the board or the Parks and Rec Commission. Commissioners Kaplan stated that the current wooden fence detracts from the area, and he would prefer a stone fence. Commissioner Walsh stated that the fence is fine as is installed and fulfills the need of creating a barrier between the path and the river. Commissioner Lietuvninkas also stated that the fence is fine. The Commission agreed that the fence is fine as installed but would prefer something less intrusive if the opportunity arises. If there is a replacement that is necessary or it is damaged, something more fitting would be preferred. Commissioner Pipal referred to pages from the Riverside Company document and asked that the picture be added to the file and provided to Public Works. Manager Frances noted that she will speak with Director Tabb and ensure that it is added to the files for reference by future staff members.

Commissioner Walsh made a motion to recommend that the fence as installed is appropriate, but if repairs are needed, that the replacement be more in line with the document provided by Chairperson Pipal. Commissioner Seymour seconded.

AYES: Leary, Walsh, Kaplan, Pipal, Seymour, Lietuvninkas

NAYS: None

Motion passed.

## 7.3 Memo from Parks and Recreation regarding recreation structures in Scout Cabin Area

Chairperson Pipal opened the discussion by telling the Commission that Parks and Recreation Board would like to install recreation structures for public use. The Parks and Recreation Board wanted the Commission to look at these items and provide comments as it is hardscape. Some Commissioners wanted the installation of tee boxes to be something that blends in with the landscaping and Village Manager Frances reminded them that this property is in a floodway and to be aware of any structure installation.

Chairperson Pipal shifted the conversation to the bean bag set installation. He did not like the idea and stated that many people have their own set. Most of the Commissioners agreed that this was not an installation that they were in favor of. The Commissioners all agreed that the frisbee installation was a good idea and they were in favor of this, so long as the surrounding area was considered when installing the structure. There was consensus that the frisbee golf installation is a positive and the bean bag installation

would be detrimental.

#### 7.4 Memo from Public Works regarding hardscape and sidewalk installation at Turtle Park / Big Ball Park

Village Manager Frances gave background on the project at Turtle Park and Big Ball Park. The village received a grant for various projects in town. The Board of Trustees decided to use the funds to propose an installation of an ADA compliant sidewalk at Turtle Park and Big Ball Park. There is a need for a safe and accessible crosswalk near the park.

Chairperson Pipal was in favor of this as he stated, there is a need for a safe crosswalk in that area. He is in favor of a path, but something that would be less intrusive than the proposed hard path. Commissioner Kaplan stated that if a curb is to be installed, that no curb walls be used when the cut out is made. Commissioner Walsh made a recommendation to use cast iron truncated domes instead of the current plastic / or fiber glass material. Commissioner Seymour expressed interest in the proposed path being more integrated with the natural landscape than what the proposal shows and to possibly use permeable material. Commissioner Lietuvninkas also had concerns, as Village Manager Frances pointed out, of maintaining permeable materials like gravel.

Trustee Marsh-Ozga questioned whether the proposed sidewalk between Longcommon and Nuttall was the best way to help people coming from Longcommon reach Turtle Park's play area. She liked the idea of access from the Longcommon side corresponding visually to the crushed red granite path leading from the Nuttall side down into the play area. Commissioner Walsh was also in agreement about the path not needing to follow the curvature of the road. Village Manager Frances answered Commissioner Lietuvninkas' question regarding the reasoning behind the proposal. She stated that staff has feedback from residents that are concerned about the lack of accessibility for those that use these parks. These projects were viewed from the perspective of safe access for residents that have children or anyone that has a disability.

Some consensus was reached by the Preservation Commission. They were not in favor of the proposal following the curvature of the road, but they agreed that access was required. An accessible crosswalk was required and a path that was incorporated into the surrounding landscape and more visually appealing. Village Manager Frances reminded the Commission that no motion is required as staff will provide the final plan after a survey is completed with the Village Engineer, Village Forester and Director of Public Works

### *VIII. Informational Items:*

#### 8.1 Metra / RTA comments regarding signage at Village Train Station

Village Planner Jimenez explained to the Commission that Metra wanted to have signage in Riverside that was consistent with that of the rest of their system. Metra was seeking an exemption from village ordinance standards when applying for future signs. Commissioner Walsh did not agree with the Metra comments and was weary to allow a blank check when signs are proposed. He would be in favor of still having the ability to

deny a sign proposal if there was concern.

Village Planner Jimenez reviewed the changes that are being proposed with the Transit Oriented Development amendments that are being reviewed by the Planning and Zoning Commission and the consultant group. Chairperson Pipal told the Commissioners that the final draft will be brought to the Preservation Commission for review prior to adoption. There was concern amongst the Preservation Commission about signage and language that Metra is proposing. Commissioner Walsh stated that he would be comfortable with language in the ordinance that allows the Preservation Commission and the village to still review any proposed signage.

#### 8.2 Exterior security camera installation at Riverside Village Hall.

Village Manager Frances passed informational items to the Commissioners about installation of security cameras throughout the exterior of the building. The Township approved the proposal for security camera installation and the Village informed them that a Certificate of Appropriateness would be required. Village Manager Frances also told the Commission that a full application could be provided at a meeting, or if the commission is comfortable staff can approve it administratively. Chairperson Pipal reminded everyone that there was a similar request done prior at the library and he would categorize this request as something similar. Chairperson Pipal stated that depending on the location and size of the cameras, a review and approval by the Preservation liaison would be fine. If there was a larger proposal, the Preservation Commission would need to be consulted.

#### *IX. Presentations of Petitions, Communications and Citizen Requests:*

Trustee Marsh-Ozga informed the Commission of the application to extend the designation of Riverside. The village would become a designated architectural landmark as well as a designated landscaped landmark.

#### *X. Adjournment*

Chairperson Pipal entertains a motion to adjourn. Commissioner Walsh moves the motion and Commissioner Lietuvninkas seconds.

AYES: Lietuvninkas, Leary, Walsh, Kaplan, Pipal, Seymour.

NAYS: None.

Chairperson Pipal declared the meeting adjourned at 8:24 p.m.

Respectfully submitted:

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Francisco Jimenez, Village Planner

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Date Approved