



THE BOARD OF FIRE AND POLICE COMMISSIONERS

Village of Riverside, Illinois

MINUTES OF THE QUARTERLY MEETING

10 MAY 2022



Roll Call:

Public Safety Director Buckley called the quarterly meeting of the Board of Fire and Police Commissioners to order at 7:30 p.m. Commissioners Present: Patrick Layng, Daniel Durkin, Kelly Navarro.

Old Business:

1 Director Buckley asked for a motion to approve the minutes of the last meeting of the Commission. Commissioner Durkin motioned to approve and Commissioner Navarro seconded the motion to approve the minutes of the February 8, 2022 Board meeting. *Motion carried; minutes approved.*

2 Two candidates on the current *Patrol Officer Eligibility* list were hired. Both went through the hiring process background, physical/medical and psychological testing and passed all that, were hired, and began their training at the *Police Training Institute* (PTI), Champaign, Illinois, on 8 May 2022. The officers are scheduled to graduate from PTI in September 2022 and then they begin the 12 week RPD Field Training.

3 Current contract and candidate lists briefly discussed; since we have a *Lateral Hire Eligibility* list, our full time officers wanted to ensure they do not get passed over for promotion if a new lateral officer joins the department. So, in negotiating the new contract, officers want to discuss adding in contract that there will be a certain amount of time before laterals can be put into specialty assignments and when they would be eligible to take the promotional test. A side letter was then created by the Village addressing their concerns in regard to the Lateral list.

Earlier in the year, RPD offered police officer positions to two Chicago officers on the lateral list. Both waived the positions. The Director also provided some brief background information on each newly hired candidate for the commissioners.

Because RPD has moved through the Patrol Officer Eligibility list and the current list expires November 6, 2022, RPD is going to have to re-test before year end to get a new list posted in 2023. The promotional list for Sergeant expires at the end of November, 2022.

Board discussed lowering the \$40 fee for applicants to obtain an application to take the written test. Director Buckley explained that many police departments are getting low turnouts for that. All the commissioners were in favor of lowering the fee to \$20; Buckley noted that and relayed that Village would have to approve of that as well.

Director Buckley said we must expand our reach for police officer candidates and noted that RPD and RFD have participated in Career Day at Triton and they forward our testing date/information to their students which helps. Commissioners offered their thoughts on how to increase applicant testing turnout (students, advertising options, ROTC, Explorers, etc.). Buckley also noted that we have a Village marketing person who will help in getting the word out about police testing and then showed the commissioners what we published in the past to advertise to ensure they agreed.

One of the local schools is typically the venue for the testing; orientation occurs first, then candidates take the written test.

Discussed, in general terms, how testing and hiring process works, logistics, cost of testing (*IO Solutions* is used), publicizing test date, some of the content of various tests, candidates taking a physical agility test/getting certified before taking POWER test at academy (to help ensure they can pass), some criteria of physical testing and conducting that test, checking state statute and liability waivers if we do that test in-house.

Director Buckley will check w/*IO Solutions* in regard to the POWER test certification and recommendations on that, when to announce testing, application deadline, etcetera. Discussed review of candidates and posting of preliminary and final lists.

Director Buckley said he will send out updates as RPD progresses through the various testing stages as to where RPD is in the testing process. Prerequisites to test for promotion briefly discussed, sergeants study material (assigned books, general orders, Illinois state statutes), previous list promotions, number of officers currently, education funding, training for extra duties.

Adjournment:

With no other business to be discussed at this time, a motion was made by Commissioner Durkin to adjourn the meeting and seconded by Commissioner Layng. *Motion carried and this meeting of the Board of Fire & Police Commissioners adjourned at 8:23 p.m.*

Submitted by: ***Commissioner Kelly Navarro***, BFPC Secretary