



MEETING AND PUBLIC COMMENT PROCEDURES: The Parks and Recreation Board will meet in person and physical spacing will be observed. Any individual with a disability requiring a reasonable accommodation in order to participate in the meeting should contact Director of Parks and Recreation Ron Malchiodi at least 48 hours in advance of the meeting at (708) 442-7025. Public comments are welcome on any topic related to the business of the Board during the portion of the meeting devoted to a particular agenda item, or during the period designated for public comment for non-agenda items. Individuals who wish to comment must be recognized by the Board Chairperson and then speak at the podium, beginning by identifying themselves.



VILLAGE OF RIVERSIDE
PARKS AND RECREATION BOARD REGULAR MEETING
Monday, May 23, 2022
Community Center, 43 E. Quincy Street, Riverside, IL 60546
7:00 pm

Agenda

- I. *Call to Order*-7:02 pm
- II. *Roll Call*-Cristin Evans, Trustee, Downing Communications, Marketing and Events Specialist
- III. *Approval of Minutes* – March 21, Approved 7:04

IV. *Presentations and Public Comment*

A. Downing, part-time employment. Attending Riverside commission and board meetings. Website refresh project at the Village. More user friendly and easier to find things. Department header for the Parks and Rec Department to make it easier for viewers. Social media and e-flashes as well.

Per Sean: Advice for the Parks and Rec Department. Downing offered to help with emails. Ron shared how we currently communicate (Facebook, Instagram, etc.). One mailer typically a year. E-Flash has limitations. You can only opt into Parks and Rec, not specific categories. RecTrac is the email communication thread.

B. John shared the communication thread going around on the community Facebook page. ie. "Parks are not as nice as surrounding parks." John addressed the many/multiple comments. The community does not understand how the Parks and Rec department is actually funded,

structure, etc. The Parks and Rec board is currently administering a study Program fees pay for the department. Funds staff salary, long-term projects, We don't have a strong business district to help pay for these 501c is the process for funding some of these interests, and projects. Maybe another Facebook post next.

C. Val attended at 7:30pm: She feels like things can be done better. Fields are not up to par. Is it a matter of raising money. Goal posts are not painted. What can be done about that. The field flooding (probably a bigger issue). She feels like we can be doing better. Harrington Park had a slide issue (someone had destroyed the slide). It was damaged for a good portion of the summer. Elizabeth reiterated that The Parks and Rec Department is setting up a 501c to fundraise for these types of projects. Solicit people to help with the 501c.

Potential people to head the 501c:

Laura Serge
Frank Serge
Otto Miller
Val Drenth

D. Otto brought up the point of communication. How do we share when things are wrong or need attention, rather than calling someone on the phone? Elizabeth shared that there is a Riverside respond app to address concerns.

Ron will look into Parks and Rec as a category on the Riverside Responds App. What is the path for Parks and Rec to receive orders?

V. Unfinished and Deferred Business

- A. Disc Golf Baskets, locations-Set up 4 or 6. John and Ron will work on locations for the 4.
- B. Bags Sets for Rentals-Bag sets would be a part of the rental. Would be included into the storage. (Fireplace, grill, additional games). Rental is 6 hour blocks of time. 10pm latest during week. 11pm latest on weekend.
- C. Field games in general. Storage is an issue.

VI. New Business

- A. Registration Policy Discussion-Internal registration policy. Board will review. Main points are minimums are break-even costs. General minimum is typically 6. Small programs recovery rate: 20-25%. Larger programs are about 40%. Newer programs sometimes run under the minimum (at a loss to foster more participation in the future). 2 times would cancel the program.
After School programs are dictated by the facilitator, ie. Chess scholars.
All programs are audited at the end of the year. Ron will send this information/bullet points out to the board.

VII. Program and Facility Updates

- A. Special Events – Open House, Upcoming Concert Series-Open House last weekend. Upcoming concert series. Community wanted more concerts and events. Ron put together a sponsorship package. Riverside Bank and Gaslight Reality \$5000 sponsors (Headlining sponsors). Takes pressure off of Friends of the Park. June 17th, July 3rd, August 19th.
- B. Summer Camp Update – Staffing and Expansion. WSSR meetings and other department directors. We do not have any issues at Parks and Rec. Expansion with Scout Cabin, Blythe Park Elementary School, and the Water Tower. Registration is good. Were able to accommodate the wait list. Hired more staff to accommodate the wait list.
- C. Maintenance co-op with DPW-seasonal maintenance: painting goal posts, weeding, ect.

VIII. Director Report

- A. Financial Report – 2021 Review and Budget Information-Ending 2021 much higher than expected. Quincy used no tax-payer money to pay for Quincy. Took a loan from the village. We were able to make a \$150,000 payment this year based on program fees. Minimum payment is \$25,000 a year. Ron will find out what the debt amount is this year. The building was \$220,000. Close to \$600,000 total. The original construction project was about \$250,000-\$300,000.
- B. Operational Report-District 96 going to full-day kindergarten. How many parents are opting out? Why are they opting out? The registration is lower than normal. Likely because the option is full-day kindergarten. As of now, 2 are opting out. The after-school offerings will be ramped up (cooking, STEM, etc.). Internally, Parks and Rec will address the younger crowd (Mommy and Me, Toddlers, etc.).
- C. Maintenance Report

Trustee Report

Boundaries have expanded. A couple of streets on the West side of First Avenue.

IX. Chair Report

Brookfield 501c beginning. Pick a date for the meeting publicizing the date. Sean has drafted bylaws and will share with the 501c team (Parks and Rec board will continue to support but be separate). Ron will look into a special meeting.

X. Adjournment-8:22 pm adjournment