



Village of Riverside Preservation Commission  
Regular Meeting – June 8, 2023  
Meeting Minutes

*I. Call to Order*

A regular meeting of the Village of Riverside Preservation Commission was held on Thursday, June 8, 2023. Chairperson Pipal called the meeting to order at 7:00 p.m.

*II. Roll Call:*

*Present:* Chairperson Charles Pipal  
Commissioner Kapil Khanna  
Commissioner Sander Kaplan  
Commissioner Gint Lietuvninkas  
Commissioner Thomas Walsh  
Commissioner Matthew Seymour

*Absent:* Commissioner Michael Leary

*Also Present:* Village Planner Anne Cyran

*III. Approval of the Preservation Commission Meeting Minutes:*

3.1 – Approval of the May 25, 2023 Special Meeting Minutes

Commissioner Walsh made a motion to approve the meeting minutes. Commissioner Lietuvninkas seconded the motion.

AYES: Commissioners Khanna, Kaplan, Lietuvninkas, Walsh, Seymour, and Chairperson Pipal.

NAYS: None.

Motion passed 6-0.

*IV. New Business:*

4.1 – Application for a Hardscape Permit for Two Accessible Parking Spaces, an Access Aisle, and a Connecting Sidewalk at the Southern End of Swan Pond

Public Works Director Tabb briefly reviewed the proposed improvements. Commissioner Lietuvninkas asked if the western edge could blend into the sidewalk instead of connecting at an acute angle. Director Tabb agreed that change could be made.

Commissioner Kaplan made a motion to approve the application. Commissioner Walsh seconded the motion. Motion approved 6-0.

AYES: Commissioners Khanna, Kaplan, Lietuvninkas, Walsh, Seymour, and Chairperson Pipal.

NAYS: None.

Motion passed 6-0.

#### 4.2 – Nomination of a Vice Chairperson

Commissioner Seymour made a motion to nominate Commissioner Walsh as the Vice Chairperson of the Commission. Commissioner Kaplan seconded the motion. Commissioner Lietuvninkas moved to close the nominations. Commissioner Seymour seconded the motion.

AYES: Commissioners Khanna, Kaplan, Lietuvninkas, Seymour, and Chairperson Pipal.

NAYS: None.

Motion passed 5-0.

*Commissioner Walsh abstained from voting.*

#### 4.3 – Initial Discussion of 2024 Preservation Commission Work Plan

Planner Cyran stated the Board of Trustees would like to review the Commission's 2024 work plan during a Board meeting in September. In order to have the work plan prepared in time for that meeting, the Commission will have to draft and approve the work plan by Commission's the August 10 meeting. She provided the 2023 work plan for the Commission's review and asked for the Commissioner's thoughts on the 2024 work plan.

Commissioner Walsh moved to adopt the 2023 work plan as the 2024 work plan. Commissioner Seymour seconded the motion.

AYES: Commissioners Khanna, Kaplan, Lietuvninkas, Walsh, Seymour, and Chairperson Pipal.

NAYS: None.

Motion passed 6-0.

V. *Staff Updates:*  
None

VI. *Adjournment*  
Commissioner Kaplan moved to adjourn and Commissioner Walsh seconded. Motion approved 6-0.

Chairperson Pipal declared the meeting adjourned at 7:10 PM.

Respectfully submitted by Anne Cyran, Village Planner

Approved on August 10, 2023.