



**VILLAGE OF RIVERSIDE  
LANDSCAPE ADVISORY COMMISSION  
REGULAR MEETING MINUTES**

**Tuesday July 12<sup>th</sup>, 2022, 7:00 p.m.**

**I. Call to Order**

The Regular Meeting of the Village of Riverside Landscape Advisory Commission was held on Tuesday, July 12<sup>th</sup>, 2022 at the Village of Riverside Township Hall, Room 4, Riverside, IL 60546. Chairperson Lambros called the meeting to order at 7:03 p.m.

**II. Roll Call**

Present: Chairperson Lambros, Commissioners Rubin, Coombes, Plunkett, Juister, Schaff

Absent: Commissioner Barrs

Also Present: Director Tabb, Forester Collins, Trustee Marsh-Ozga

**III. Consider Approval of June 14<sup>th</sup>, 2022 Regular Meeting Minutes**

Motion to approve the June 14<sup>th</sup>, 2022, regular meeting minutes as presented by Commissioner Coombes. Seconded by Commissioner Juister.

AYES: Lambros, Rubin, Coombes, Plunkett, Juister, Schaff

ABSTAIN:

ABSENT: Barrs

NAYES: None

Motion carried

**IV. Consider Approval of June 24<sup>th</sup>, 2022 Special Meeting Minutes**

Motion to approve the June 24<sup>th</sup>, 2022 special meeting minutes as presented by Commissioner Coombes. Seconded by Commissioner Plunkett.

AYES: Lambros, Rubin, Plunkett, Schaff

ABSTAIN: Coombes, Juister

ABSENT: Barrs

NAYES: None  
Motion carried.

## **V. Public Comment**

No public comment.

## **NEW BUSINESS**

### **VI. Review and Discuss Native Wildflower Seeds – LaSalle Library**

Chairperson Lambros acquired packets of seeds from the LaSalle Library, which, she plans to sow in flats for possible planting in the fall.

### **VII. Review and Discuss the New Vice Chair Position**

Chairperson Lambros summarized her expectations for the Vice Chair position, which, primarily consists of running the meeting when the chairperson is absent.

A motion to nominate Commissioner Rubin for the Vice Chair position of the Landscape Advisory Commission by Commissioner Juister. Seconded by Commissioner Schaff.

AYES: Lambros, Coombes, Plunkett, Juister, Schaff

ABSTAIN: Rubin

ABSENT: Barrs:

NAYES: None

Motion Passed

## **OLD BUSINESS**

### **VIII. No Mow May – Recap for the Village Board of Trustees – Sept/Oct Presentation**

Chairperson Lambros asked the commission to investigate communities that do No Mow May type events in the spring. Commissioner Juister will research Oshkosh, Wisconsin and Commissioner Plunkett will research Glenview, Illinois. Both Commissioners will report their findings at a future meeting.

Commissioner Rubin proposed the idea of doing a native plant giveaway at various community events. Chairperson Lambros to contact Pizzo Nursery for a possible plant donation.

### **IX. National Park Service (NPS) & Riverside's NHL District – Boundary Change**

Chairperson Lambros explained that she reached out to the Cook County Forest Preserve to confirm ownership of various pieces of property on the west side of First Ave. Director Tabb cross-referenced the Forest Preserve data with the Village's in house data to determine that the majority of the areas in questions were owned by the Cook County Forest Preserve.

## **X. 2022 Calendar – Update**

### **A. Triangle 55 Update – Mary**

On June 18<sup>th</sup>, the LAC, in conjunction with the Girl Scouts, planted 500 plants. Commissioner Plunkett described how nice the triangle looks after being planted. In addition, Chairperson Lambros and Commissioner Plunkett described increased resident interest in triangle maintenance throughout the Village.

Trustee Marsh-Ozga inquired on potential partnerships between residents and the Village for triangle maintenance. Commissioners and Forester Collins discussed the concept of adopting a triangle and how to draw people into the idea of maintaining the triangles in close proximity to their homes. Director Tabb explained that any proposal would require structure and oversight to ensure uniformity.

#### **B. June & Sept Swan Pond Training – Dave & Eve**

Commissioner Rubin talked about the recent Swan Pond training with Integrated Lakes Management. Rubin explained that the intentionally planted area was in good shape while the southern portion of the pond had a mix of native and invasive species. Forester Collins discussed various approaches to treating the invasive species located down in Swan Pond. Each approach would have aesthetic and budgetary components to consider prior to instituting. Collins stated reports on the assessment would be forthcoming.

#### **C. July 4<sup>th</sup> Celebration – Table/Booth – Recap – Mary & Julie**

Commissioners Plunkett and Schaff described great success at their 4<sup>th</sup> of July table and how the crafts and posters were very popular. A number of posters remain for future events.

#### **D. FLOS Work Day – Sign Up – July 23rd – Mary & Eve**

Commissioner Plunkett expressed her desire to see a good turnout for the work day. She appreciated FLOS dedicating one of their workdays to address the triangle at Akenside Rd and Longcommon Rd. The commission agreed to provide posters to a number of volunteers.

#### **E. Picnic by the Pond – Julie –Banner and Postcard Update**

Commissioners Schaff and Plunkett agreed to reach out to various people to assist with arboretum tours and music for the picnic. Commissioner Schaff will be distributing postcards to advertise the picnic leading up to the event.

### **XI. Marketing – Kimber**

#### **A. New Education Tri Fold for Residences – Kimber**

Commissioner Coombes stated she will be meeting with Amy Downing to discuss how to promote the trifold and its content. The Commission appreciated the work Commissioner Coombes put into the creation of the trifold.

#### **B. Farmers Market – Marketing for Picnic by the Pond – Sept**

Marketing for Picnic by the Pond was discussed under Section X, Sub Section E.

### **XII. Chairperson's Report**

## **A. 2023 Budget**

Chairperson Lambros asked the Commission to bring ideas for the 2023 projects and present their ideas to the other commissioners. Once a budget and Work Plan are created they will be presented to the Village Board for approval.

## **B. Grants**

Chairperson Lambros to present ideas for grant submissions at the August LAC meeting. Lambros will be looking for commissioners input on her proposals. Trustee Marsh-Ozga proposed the commission ask for Village assistance once potential grants are screened.

## **XIII. Standing Discussion Topics**

### **A. Master Landscape Plan – Only if New Information on Review**

- **Swan Pond – Update – Julie & Dave**  
No Update
- **Triangles – Review – Mary & Eve**  
Commissioners Plunkett and Coombes visited Triangle 56. Observations included high pedestrian use, dead branches in the trees, and accumulation of brush. Proposals included removing the brush, trimming the trees, and planting native species. Commissioner Plunkett commented that while the Master Landscape Plan is a good document it does require modification over time. Commissioners discussed interest in storing the Master Landscape Plan revisions and assessments in a secure place. Director Tabb stated the assessments can be sent to staff for loading onto the Village server for future access by staff.

### **B. Outreach and Education**

- **Nature Viewer – David**  
Commissioner Rubin mentioned that Amy Downing has uploaded a bunch of the nature photos and the library has placed a QR code next to the nature viewer for accessing the photos.
- **Ecology Club – RBHS – David Monti – Sept 2022**  
Chairperson Lambros to present a PowerPoint at the August meeting for potential collaboration with the Ecology Club.

## **XIV. Forester's Report**

Forester Collins summarized the June 13<sup>th</sup> storm response by the Public Works department and the continued response to eliminate aerial safety concerns. Collins mentioned his appreciation for various Village departments that assisted with the cleanup.

## **OTHER BUSINESS**

Director Tabb suggested the Commission appoint someone to help streamline any content the Commission may want the Village to release or advertise. The Commission agreed to think about it for a future meeting.

**XV. Adjournment**

Motion to adjourn at 9:23 p.m. by Commissioner Plunkett. Seconded by Commissioner Juister.

AYES: Lambros, Rubin, Coombes, Plunkett, Juister, Schaff

ABSTAIN:

ABSENT: Barrs

NAYES: None

Motion carried

Minutes Taken By:

Minutes Approved By:

Director Tabb

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