

x 

MEETING AND PUBLIC COMMENT PROCEDURES: The Parks and Recreation Board will meet in person and physical spacing will be observed. Any individual with a disability requiring a reasonable accommodation in order to participate in the meeting should contact Director of Parks and Recreation Ron Malchiodi at least 48 hours in advance of the meeting at (708) 442-7025. Public comments are welcome on any topic related to the business of the Board during the portion of the meeting devoted to a particular agenda item, or during the period designated for public comment for non-agenda items. Individuals who wish to comment must be recognized by the Board Chairperson and then speak at the podium, beginning by identifying themselves.



**VILLAGE OF RIVERSIDE
PARKS AND RECREATION BOARD REGULAR MEETING
Monday, July 25, 2022
Community Center, 43 E. Quincy Street, Riverside, IL 60546
7:00 pm**

Agenda

- I. *Call to Order***
6:50 pm
- II. *Roll Call***
Ron Malchiodi, Elizabeth Kos, John McGlennon, Sean O'Brien, Cristin Evans, Colleen Incandela
- III. *Approval of Minutes* – June 28, 2022**
Sean motioned to approve
Colleen second
- IV. *Presentations and Public Comment***
N/A
- V. *Unfinished and Deferred Business***
 - A. Registration Policy Discussion
Elizabeth asked about evaluation/reporting methods to prove evidence of success in terms of registration procedures.
How do programs get started? What is the process? Ron-special interests from the community. In the past, the Parks and Rec team would walk them through the process. People either approach the Parks and Rec team or the Parks and Rec team reaches out to individuals.
Sometimes it's relationships or partnerships with organizations

Next steps: Next meeting, add or subtract anything from the current registration procedures

VI. New Business

N/A

VII. Program and Facility Updates

A. Cruise Night Review, August 19 Concert at BBP

Positives and negatives with both locations. The thought is still to rotate between Pine and East and Burlington.

Not a lot of push back from businesses on East/Pine

August 18th is likely Burlington. Businesses on Burlington and Riverside Garage will determine final location.

People, in general, feel like there were more people at the Pine/East location

Include Quincy in the rotation mix to include more businesses

What is geographically the safest?

August 19th Concert:

Move to Big Ball Park? Easier impact on residents. Do not need to shut down traffic like the location in the middle of town. Generator supplies power to both locations.

Shade is an issue earlier in the day

Backdrop of the Water Tower is nice

Businesses like the revenue and would appreciate the location downtown.

B. Before/After School Program Information

All information online. Starts July 26th

Kindergarten is eligible

Camp was the "test" for fully online. Very few registered in-person this year.

C. Maintenance Projects

Indian Gardens fencing issues were fixed

Blythe Elementary tennis courts are outstanding

Harrington Park fencing is repaired. Waiting on roof repair. Wooden guard rail is in the process of being repaired.

2nd quote for athletic field. The two prices are not comparable.

Wood fence along river is damaged. John filled out the Riverside Responds app and has not received a response.

Ron is in the process of approving a quote for Pickleball at Indian Gardens (an additional court). A resident is interested in making a donation.

Pickleball tournament is happening in the Fall. Likely over the course of two days.

VIII. Director Report

Riverside Swim Club-swim team coaches approached Ron about a fundraiser for Wilson (swim team member with Cancer). Scout Cabin certificate, wiffle ball field donations, etc. The Parks and Rec department is handling logistics.

IX. Chair Report

X. Trustee Report

Sidewalk and ADA design approval

Economic development brings in revenue to put toward the Parks and Rec Board. Parking lot was gifted at Burlington and Harlem. The building next door will be purchased by the Village for \$500, sell to Redeveloper parcel is in process for slightly more. Could be retail, restaurant, etc.

Mint LLC adult-used cannabis Harlem and Berkley, closing scheduled for September. Sale is pending

1% of all sales from cannabis business will pay for Harlem business district improvements such as welcome Riverside sign, gardening, etc.

XI. Adjournment

7:53 pm

Colleen motion to approve

John second

501c3--July 25, 2022

Call to order 6:08pm-adjourned at 6:50pm

Fundraising began before the pandemic. Mike Mars, village attorney and Ben Sells, previous village president had issues with fundraising through the park district board.

Renewal through Secretary of State. Currently through Friends of Riverside Parks. Team can change the name.

Apply for EIN

Tax exempt through state and federal

By-laws (amendable)

Mission Statement

Open Bank Accounts-Board member names, village will help with records/recording

Decide upon initiatives

Fundraise

Apply with Attorney General Office

Minor: Where to get mail sent

Q&A.

- Can Mike Mars serve as a resource as a volunteer? Yes, only as a resource.
- Who approves fundraising ideas? First, goes through Parks and Rec. Village has final approval.
- Can Riverside Rockets take ownership over maintaining the fields? Rockets signs an agreement, paid through Little League. Little League subcontracts to Riverside Rockets.
- Val asked interest in fundraising around lights for the fields. Cristin stated that community buy-in would be necessary. Elizabeth stated that there is value to exploring this after the community/needs have changed.
- Friends of the Library and Riverside Juniors are great places to start.
- Minimum of 3 people for the board of directors. President, secretary, etc. to serve as the original trustees of this 501c3. Not subject to the Open Meetings Act.

- Jeremy asked if there are grant options. Need to demonstrate financial need. The village has a grant writer. The 501c3 would need to obtain their own resource in grant writing support.
- Benchmarking with other towns/villages? Yes, initial conversations with Brookfield. The relationship with other boards was a consistent question.
- Write the procedure in your by-laws, sign-off with Parks and Rec, and then approval through the village.
- Start with a membership drive/membership fee or dues. Friends of the Library has raised \$4000 through this avenue.

Next Steps:

- Collect names of participants/board members.