



VILLAGE OF RIVERSIDE  
BOARD OF TRUSTEES REGULAR MEETING  
Thursday, August 4, 2022  
Room 4, Riverside Township Hall, 27 Riverside Road, Riverside, IL 60546  
7:00 p.m.

Minutes

*I. Call to Order:* The Regular Meeting of the Village of Riverside Board of Trustees was held on Thursday, August 4, 2022. President Ballerine called the meeting to order at 7:00 p.m.

*II. Pledge of Allegiance*

*III. Roll Call* Present: President Ballerine  
Trustee Evans  
Trustee Gallegos  
Trustee Marsh-Ozga  
Trustee Hannon  
Trustee Pollock

Absent: Trustee Clauncherty

Also Present: Village Manager Frances  
Village Attorney Malina  
Village Clerk Sowl

*IV. President's Report*

*(This is an opportunity for the Village President to report on matters of interest or concern to the Village.)*

A. A Resolution Supporting Reproductive Rights

President Ballerine stated the importance of reproductive rights and that they are in jeopardy by jurisdictions outside the state of Illinois. Ballerine added that it is the Village Board's desire to ensure that those rights are to be protected under the law. The resolution will be sent to the Village's state representatives, county commissioners, and the West Central Municipal Conference. Ballerine thanked Trustee Evans for bringing the issue before the Village Board as well as Trustee

Marsh-Ozga, Trustee Claucherty, Dr. Jill Mateo, and Madeline Pollock for their input on the resolution.

President Ballerine called for a motion and second to approve the resolution. **Trustee Pollock** made a motion to approve the resolution. **Trustee Marsh-Ozga** seconded the motion.

AYES: Trustee Evans, Gallegos, Hannon, Marsh-Ozga and Pollock

NAYES: None

**Motion passed.**

President Ballerine then asked Riverside resident Madeline Pollock to read the resolution into the record.

**V. *Manager's Report***

*(This is an opportunity for the Village Manager to report on matters of interest or concern to the Village.)*

None.

**VI. *Resident Comments – Non-Agenda Items***

*(This is an opportunity for members of the audience to speak about matters that are not included on this agenda. Residents may speak to matters on the agenda as those items are brought up and they are recognized by the Village President.)*

Riverside resident Bob Finn thanked the Village and all vendors involved in the clean-up efforts regarding the June 13<sup>th</sup> storm. Finn noted that the Village should replace trees damaged by the storm and that the Village should be responsible for watering trees in parkways. Finn also asked about potential future disaster relief funding due to the storm. President Ballerine stated the Village and its neighboring communities met with the Illinois and Federal Departments of Emergency Management and that it will be difficult to meet their financial thresholds required for relief.

**VII. *Consent Agenda***

*(Matters on the Consent Agenda will be considered by a single motion and vote, because they have been fully considered by the Board at a previous meeting, or have been determined to be of a routine nature. Any member of the Board of Trustees may request that an item be moved from the Consent Agenda to Pending or New Business for separate consideration.)*

- A. Ratify Voucher List of Bills July 21, 2022
- B. Approve Voucher List of Bills August 4, 2022
- C. Review and File Finance May Monthly Report
- D. Review and File Finance and Public Works June Monthly Report
- E. Review and File Quarterly Purchase Order Report
- F. Approve Village Board of Trustees Regular Meeting Minutes July 7, 2022
- G. Review and File Economic Development Commission Special Meeting Minutes May 18, 2022
- H. Review and File Economic Development Commission Special Meeting Minutes June

29, 2022

- I. Review and File Historical Commission Regular Meeting Minutes June 21, 2022
- J. Review and File Landscape Advisory Commission Regular Meeting Minutes June 14, 2022
- K. Review and File Landscape Advisory Commission Special Meeting Minutes June 24, 2022
- L. Review and File Parks & Recreation Board Regular Meeting Minutes June 28, 2022
- M. Review and File Planning & Zoning Commission Regular Meeting Minutes June 22, 2022
- N. Review and File Riverside TV Commission Regular Meeting Minutes June 13, 2022
- O. An Ordinance Authorizing Execution of an Amendment to a Contract and Lease Agreement Between the Village of Riverside and BNSF Railway Company
- P. A Motion to Approve Revised Village of Riverside Fiscal Year 2022 Official Pay Plan
- Q. A Resolution Authorizing the Village Manager to Waive Competitive Bidding and Execute a Purchase Order to Top Tower for the Purchase of a New Communications Tower and Removal of the Existing Tower for an Amount not to Exceed \$30,000
- R. A Motion to Approve Final Plans for the Sherwin Williams Project at 3300 S Harlem Avenue

President Ballerine called for a motion and second to approve the Consent Agenda. **Trustee Gallegos** made a motion to approve the consent agenda. **Trustee Marsh-Ozga** seconded the motion.

AYES: Trustee Evans, Gallegos, Hannon, Marsh-Ozga and Pollock

NAYES: None

**Motion passed.**

***VIII. Department, Board and Commission Reports***

*(This is an opportunity for Commissioners and Board Members to update the public and the members of the Village Board regarding items of interest or concern to the Village.)*  
None.

***IX. Pending Business***

*(This agenda item includes discussion and/or action on matters previously presented to the Board of Trustees.)*

**A. ComEd Update Regarding the June 13, 2022 Storm**

President Ballerine stated that ComEd notified the Village that they would be unavailable to attend due to severe weather the day prior; the presentation will be rescheduled to the Board's September 1, 2022 meeting.

**B. Swan Pond Fence Update**

Public Works Director Dan Tabb provided the Board an overview of the feedback from the Preservation and Landscape Advisory Commissions regarding the fence installed along a curved section of the Swan Pond Path last year. The Preservation Commission agreed that a safety barrier is required and that the current fence was

appropriate, but that if it ever fell into disrepair a barrier more appropriate for the surrounding area is preferred, Preservation provided an example of the desired fence to be installed for the record. The Landscape Advisory Commission was not in agreement as to what material should be used if the fence were to be replaced; however, they agreed that they would like to review any future proposal. Tabb noted that damages to the fence are currently being repaired.

- C. A Resolution Approving a Hardscape Permit Application for the Installation of a Park Bench to be located at the Olmsted Overlook, on the top of Swan Pond, across from 150 Fairbank Road

Public Works Director Dan Tabb stated that the Frederick Law Olmsted Society, together with the Village, oversaw the creation and installation of the Olmsted Overlook located on top of the hill at the southern end of Swan Pond. The Olmsted Overlook is a tribute to Frederick Law Olmsted and his 200th birthday. The design consists of a grove of trees along with a bench to look out over Swan Pond and enjoy its natural beauty. As part of the project, the Village of Riverside has elected to donate the Olmsted Overlook bench. The bench will be installed by Village staff.

The installation of the park bench would require compliance with the Village's Park Bench Donation policy. The policy requires that all new park benches match those installed in the Central Business District during the streetscape project. The bench, manufactured by Victor Stanley, is a six foot, C-10 model, with maple colored recycled plastic slats, and cast iron end pieces.

The Hardscape Permit application process requires the Landscape Advisory Commission and the Preservation Commission to review, comment, and make a recommendation on the application prior to the application being presented to the Board of Trustees for final consideration. The Landscape Advisory Commission and the Preservation Commission have both reviewed and recommended approval of the proposed Hardscape Permit Application.

President Ballerine called for a motion and second to approve the resolution. **Trustee Gallegos** made a motion to approve the ordinance. **Trustee Marsh-Ozga** seconded the motion.

AYES: Trustee Evans, Gallegos, Hannon, Marsh-Ozga and Pollock

NAYES: None

**Motion passed.**

**X. *New Business***

*(This agenda item includes discussion and/or action on matters not previously presented to the Board of Trustees.)*

- A. Discussion on Electric Vehicle Charging Stations

Earlier this year the Village of Riverside applied for, and was awarded, the ComEd Powering Safe Communities Grant in the amount of \$10,000 for the installation of

electric vehicle charging stations. The grant was a partnership between the Metropolitan Mayors Caucus and ComEd to help fund projects that enhance the quality of life for the many families and businesses that are served by ComEd. The ComEd grant requires the project to be finished by the end of March, 2023. In addition to the ComEd grant, the Illinois Environmental Protection Agency (IEPA) has advertised an electric vehicle charging incentive program. This program would cover up to 80% of the cost to install electric vehicle charging stations. The State has not yet began taking applications for this program and no further details have been released.

While waiting to receive details on the IEPA funding, staff met with the Village's engineering firm to identify various locations within the Riverside Central Business District that would be suitable for the installation of electrical vehicle charging stations: Commuter Lot 1, the Train Station, and the Green Parking Lot.

Staff is looking for direction from the Board on whether or not to pursue the installation of an electric vehicle charging station with the understanding that the Village may not receive funding beyond the ComEd grant. Additional direction is sought on which location the Board would prefer to see an electric vehicle charging station.

President Ballerine stated the Board agrees that they would like to see charging stations installed, but that they seek more information to make a decision on their location within the Village. Trustee Pollock stated that further research should be done to see where neighboring communities with charging stations have installed them and if it has been successful. Trustee Marsh-Ozga stated that it is important to determine what type of chargers will be installed prior to determining their location; Marsh-Ozga proposed that the Village install level three chargers which can fully charge a vehicle in 20 minutes. Trustee Hannon agreed with Trustee Marsh-Ozga. Director Tabb stated that the quotes in front of the Board were for two pedestals of level two charging stations with the capability to charge four cars at once. Tabb added that the majority of the cost for installation involves the infrastructure, not for the pedestals. Level three chargers would approximately cost \$90,000 to \$100,000 not including the necessary infrastructure costs. Tabb added that level two chargers take multiple hours to charge in full.

Finance Director Johns noted that any expenses for charging stations in 2022 would come out of the parking lot fund. The fund has not budgeted for this item in 2022 and the unrestricted net position of the fund at the end of 2021 was \$183,000.

**Consensus:** To install an electric vehicle charging station by the end of March, 2023 in order to receive the \$10,000 ComEd grant. A charging station will be installed regardless of any additional grant funding.

*XI. Trustee Reports and Communications*

*(This is an opportunity for Trustees to inform residents of events or items of special interest.)*

Trustee Gallegos announced that kayak rentals will be available on August 14<sup>th</sup> and that the Riverside Junior Woman's Club will be holding a swan race on August 28<sup>th</sup>.

*XII. Adjournment*

Trustee Gallegos made a motion to adjourn to executive session. Trustee Marsh-Ozga seconded the motion.

AYES: Trustee Evans, Gallegos, Hannon, Marsh-Ozga and Pollock

NAYS: None.

President Ballerine declared the meeting adjourned at 7:30 p.m.

*XIII. Executive Session*

A. To Discuss Probable, Imminent, or Pending Litigation 5 ILCS 120/2(c)(11)