



VILLAGE OF RIVERSIDE
BOARD OF TRUSTEES REGULAR MEETING
Thursday, September 7, 2023
Room 4, Riverside Township Hall, 27 Riverside Road, Riverside, IL 60546
7:00 p.m.

Minutes

I. Call to Order: The Regular Meeting of the Village of Riverside Board of Trustees was held on Thursday, September 7, 2023. President Ballerine called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

I. Roll Call Present: President Ballerine
Trustee Gallegos
Trustee Mateo
Trustee Evans
Trustee Clauncherty
Trustee Pollock
Trustee Marsh-Ozga

Absent: None

Also Present: Village Manager Frances
Village Attorney Pickrell
Village Clerk Sowl

III. President's Report

(This is an opportunity for the Village President to report on matters of interest or concern to the Village.)

A. 2023 National Suicide Prevention and Action Month Proclamation

President Ballerine recited the proclamation. Ballerine stated that the Riverside Township provides mental health resources and services each business day through their Community Resource Center.

B. Ballerine announced the reinstatement of Riverside Police Officer Zenna Ramos.

Ballerine thanked all Riverside residents, other members of the community, and elected officials, including Governor J.B. Pritzker, Representative LaShawn Ford, and Representative Lisa Hernandez for their unwavering support of Ramos and the Village of Riverside.

IV. *Manager's Report*

(This is an opportunity for the Village Manager to report on matters of interest or concern to the Village.)

None.

V. *Resident Comments – Non-Agenda Items*

(This is an opportunity for members of the audience to speak about matters that are not included on this agenda. Residents may speak to matters on the agenda as those items are brought up and they are recognized by the Village President.)

Kevin Foss of Lisle, Illinois, shared his concerns regarding a property tax dispute at a property within the Village. President Ballerine recommended that Foss speak with the Riverside Township Assessor, Fran Sitkiewicz, regarding questions on property tax collections.

VI. *Consent Agenda*

(Matters on the Consent Agenda will be considered by a single motion and vote, because they have been fully considered by the Board at a previous meeting, or have been determined to be of a routine nature. Any member of the Board of Trustees or Member of the Public may request that an item be moved from the Consent Agenda to Pending or New Business for separate consideration.)

- A. Approve Voucher List of Bills September 7, 2023
- B. Approve Village Board of Trustees Regular Meeting Minutes August 17, 2023
- C. Review and File Planning and Zoning Commission Regular Meeting Minutes July 26, 2023
- D. Review and File Riverside TV Commission Regular Meeting Minutes March 13, 2023 and June 12, 2023
- E. Review and File Community Development July Monthly Report
- F. An Ordinance Amending the Village Code of the Village of Riverside, Illinois, Relating to Permit Regulations and Inspections
- G. A Resolution Authorizing the Village Manager to Approve a Change Order in the Amount of \$13,347.64 for Tree Removals and Sewer Work that was Required to Complete the Selborne Road and Kent Road Reconstruction Project

Attorney Pickrell recommended that Item F. be pulled from the consent agenda, as a slight revision was recommended to Section 2 of the ordinance to clarify language.

RESULT:	Approved less Item F. [6-0]
MOTION:	Gallegos
SECOND:	Mateo
AYES:	Trustees Gallegos, Mateo, Evans, Claucherty, Pollock, Marsh-Ozga
NAYS:	None

Attorney Pickrell clarified the language to be updated within the ordinance.

RESULT:	Approved Item F. [6-0]
MOTION:	Pollock
SECOND:	Evans
AYES:	Trustees Gallegos, Mateo, Evans, Claucherty, Pollock, Marsh-Ozga
NAYS:	None

VII. Department, Board and Commission Reports

(This is an opportunity for Commissioners and Board Members to update the public and the members of the Village Board regarding items of interest or concern to the Village.)

A. Bike Repair Station Donation

Director Malchiodi stated that the donation was presented at the Parks & Recreation Board meeting on August 28, 2023. The Riverside Junior Woman’s Charity (RJWC) is providing the donation and has been working with the Village and Peter Janunas of Gears 2 You in regard to the equipment and placement of the station. The Parks and Recreation Department would fund the installation and any future maintenance costs and the station would be located near the bike racks on the south side of the train tracks within the Central Business District.

President Ballerine and Trustee Mateo requested that Malchiodi work with Janunas and Magner to finalize the design of the repair station area, potentially including a plaque naming the RJWC as the donor and/or a Gears to You business card slot.

Consensus: To install the bike repair station at the proposed location.

B. Trustee Marsh-Ozga congratulated Historical Commissioner Connie Guardi for receiving the Caroline Laughlin Volunteer Service Award from the Olmsted Network this year.

VIII. Pending Business

(This agenda item includes discussion and/or action on matters previously presented to the Board of Trustees.)

A. Disc Golf Update

Parks and Recreation Director Malchiodi stated that feedback was solicited from residents and neighbors on several occasions, and that feedback was an important part of the process. A formed committee was comprised of (26) individuals, a majority being residents. The committee includes individuals that have experience designing disc golf courses, along with experienced disc golfers. Staff and committee members toured disc golf courses in Berwyn and in Summit, gathering information. The committee marked proposed locations of the disc golf course, and requested additional feedback.

President of the Frederick Law Olmsted Society Yvonne Lucero recited a letter on behalf of the Society recommending the Parks and Recreation Department consider alternative locations for the disc golf course and defer finalizing plans for installation of the disc golf course until results from the Parks and Recreation Department's Village-wide community survey are obtained.

Steve Robbins stated his appreciation for disc golf within the Village but that he is unsure if the community is supportive of it to this point. Robbins suggested the Department look at installing a pitch-and-putt hole that caters to families and children. This type of course would include shorter holes and be safer. Robbins' primary concern regarded obtaining more community feedback before installing a disc golf course.

Mike Maloney asked the Village to consider clarifying the Village Code as it relates to the defined areas that the Parks and Recreation Board is responsible for within the Village. Maloney recommended that the Village hold off on installing the disc golf course until after the Community Survey results are obtained. Maloney stated that if installing the course is desired to be installed prior to obtaining the survey results, that it only be a six hole course. The three holes closest to the Scout Cabin area should be excluded from this design. President Ballerine stated that each Village park has a PIN number and that Indian Gardens' boundary incorporates the entirety of the proposed disc golf course.

Dave Strong of Fairbank Road recommended keeping the six holes near the ballpark, removing the holes from the Scout Cabin area. Strong also recommended

mitigating the noise of disc golf holes. Strong also recommended holding off on installation of the course until after the Community Survey is completed.

Melinda Pruett-Jones of 380 Fairbank Road stated her disagreement with the proposed location of the disc golf course, but agreement with installation of a course elsewhere within the Village. Pruett-Jones recommended more time for the disc golf committee to meet in person and discuss options for the course prior to installation.

Trustee Marsh-Ozga asked if the Village has consulted with their insurer about the proposed installation of a disc golf course. Manager Frances stated that the Village has consulted with IRMA and that the Village would be covered under the current policy, being treated the same as playground coverage.

President Ballerine stated that this should be a continued conversation amongst the Parks and Recreation Board and community and that the Village Board should receive updates prior to installation of the course.

Consensus: The Board was supportive of authorizing the Village to purchase materials to install a disc golf course. The Board's consensus was contingent upon continued community feedback and collaboration.

IX. New Business

(This agenda item includes discussion and/or action on matters not previously presented to the Board of Trustees.)

- A. A Discussion on Whether or Not a Wood Carving Created from a Village Tree is Allowed to Remain on the Village Right of Way in Front of 193 Longcommon Road
Public Works Director Tabb stated that the resident of 193 Longcommon Road has submitted a hardscape permit application for a wood carving created out of a Village-owned tree located on the public property setback. The Landscape Advisory Commission recommended that the carved tree be cut down with an appropriate fine levied and the Preservation Commission recommended that the pole should be moved onto private property.

Trustees discussed the issue and all agreed that it is not acceptable for the wood carving to remain on the Village right-of-way, but that it would be punitive to fine the resident and make them pay for the costs of removal.

Consensus: To provide this resident the opportunity to have the wood carving removed from the Village right-of-way within 60 days or for the Public Works Department to remove the tree at the Village’s cost immediately.

- B. A Resolution Authorizing the Village Manager to Waive Competitive Bidding and Execute a Sales Agreement with Monroe Truck Equipment for a Total Amount not to Exceed \$21,880 for the Purchase of a Plow and Salt Spreader
Public Works Director Tabb stated that he Public Works Department recently received its new utility dump truck, which, has been sent to Monroe Truck Equipment to have the body package installed. The remaining pieces of the build include the plow and salt spreader. These two items have been budgeted as part of the 2024 capital budget. Staff recently received word that the plow and salt spreader are currently in stock and available. Delaying the purchase until the 2024 budget is approved in early December may result in these items being out of stock, which would require the placement of a new order. Staff is proposing a 2023 budget amendment for the purchase of the plow and spreader to be utilized during the 2023-2024 snow and ice season.

RESULT:	Approved [6-0]
MOTION:	Gallegos
SECOND:	Mateo
AYES:	Trustees Gallegos, Mateo, Evans, Claucherty, Pollock, Marsh-Ozga
NAYS:	None

- C. Quincy Street and Riverside Road Streetscape Improvements Update and Discussion of East Avenue Streetscape Improvements
Assistant Village Manager Monroe provided an overview of streetscape projects that the Village would like to complete in the near future, stating that staff would like to include the improvements for the East Avenue streetscape within the Village’s 2024 ITEP grant application. The Village currently prepares to apply for the Quincy Streetscape project. The Village engineer stated that both streetscape projects could be jointly applied for as part of this program if desired. Monroe stated that the Village’s capital program has budgeted for this joint project.

Trustee Marsh-Ozga asked that the type of pavers be reevaluated as part of this process, as the current pavers on Burlington are spaced too far apart and cause tripping and slipping issues. Monroe stated that this is something the engineer will look at and as long as IDOT is supportive of the changes, this modification will be

added. If IDOT is not supportive of these improvements, staff will continue to update the Village Board as it may prevent the Village from obtaining ITEP funds in 2024.

Trustee Pollock stated that the Quincy Streetscape should incorporate enhancements to visually represent this area of the Village as an arts district.

Consensus: To move forward with a joint streetscape application for the 2024 ITEP program and have staff and engineering evaluate options for design that address pavers and aesthetics of the area.

X. *Trustee Reports and Cross-Community Climate Collaborative (C4) Updates*

(This is an opportunity for Trustees to inform residents of events or items of special interest.)

A. Cross-Community Climate Collaborative Update

Trustee Marsh-Ozga stated that the C4 team will be at the Riverside Farmers' Market and will be providing information on the Village's current sustainable programs and projects.

B. Trustee Mateo stated that Parks and Recreation will be hosting Touch-A-Truck on September 21st and that the Public Works Department received their new bucket truck.

C. President Ballerine stated that his last meeting as Village President will be on September 21, 2023.

XI. *Adjournment*

RESULT:	Adjourned [6-0] at 8:41 p.m.
MOTION:	Gallegos
SECOND:	Marsh-Ozga
AYES:	Trustees Gallegos, Mateo, Evans, Claucherty, Pollock, Marsh-Ozga
NAYS:	None

XII. *Executive Session*

A. To discuss the minutes and recordings of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review (5 ILCS 120/2(c)(21))

B. To discuss the setting of a price for sale or lease of Village owned property (5 ILCS 120/2(c)(6))

C. To discuss the selection of a person to fill a public office, as defined in the Open

Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance (5 ILCS 120/2(c)(3))