



VILLAGE OF RIVERSIDE  
BOARD OF TRUSTEES REGULAR MEETING  
Thursday, October 19, 2023  
Room 4, Riverside Township Hall, 27 Riverside Road, Riverside, IL 60546  
Immediately Following the 2024 Budget Public Hearing

Minutes

*I. Call to Order:* The Regular Meeting of the Village of Riverside Board of Trustees was held on Thursday, October 19, 2023 immediately following the 2024 Budget Public Hearing. President Pollock called the meeting to order at 7:04 p.m.

*II. Pledge of Allegiance*

*I. Roll Call*

Present:	President Pollock Trustee Evans Trustee Mateo Trustee Claucherty (on Zoom) Trustee Marsh-Ozga
----------	---

Absent: Trustee Gallegos

Also Present: Village Manager Frances  
Village Attorney Pickrell  
Village Clerk Sowl

*III. President's Report*

*(This is an opportunity for the Village President to report on matters of interest or concern to the Village.)*

A. Riverside 150 Update

President Pollock announced that appointments to the sesquicentennial committee will occur in November. Applications are currently being reviewed. Pollock stated that individuals not selected to serve on the committee will still be able to volunteer in planning sesquicentennial celebrations.

**IV. *Manager's Report***

*(This is an opportunity for the Village Manager to report on matters of interest or concern to the Village.)*

Manager Frances thanked everyone that attended the Village's first annual Trunk or Treat event yesterday. It was a very successful event which the Parks and Recreation Department will be hosting for many years to come. Frances thanked all members of the Village Board, Village Staff and several community organizations that took part of this event.

Frances also congratulated Village Forester Mike Collins on being elected as Municipal Director to the Board of the Illinois Arborists Association.

**V. *Resident Comments – Non-Agenda Items***

*(This is an opportunity for members of the audience to speak about matters that are not included on this agenda. Residents may speak to matters on the agenda as those items are brought up and they are recognized by the Village President.)*

Amy Jacksic at 340 Olmsted Road expressed gratitude for continued funding of the Riverside Farmers' Market in 2024. Jacksic also thanked Director Malchiodi and the Parks and Recreation Department for their assistance throughout the year related to the Market.

**VI. *Consent Agenda***

*(Matters on the Consent Agenda will be considered by a single motion and vote, because they have been fully considered by the Board at a previous meeting, or have been determined to be of a routine nature. Any member of the Board of Trustees or Member of the Public may request that an item be moved from the Consent Agenda to Pending or New Business for separate consideration.)*

- A. Approve Voucher List of Bills October 19, 2023
- B. Approve Village Board of Trustees Regular Meeting Minutes October 5, 2023
- C. Review and File Community Development, Public Works, Fire and Police Department September Monthly Reports
- D. Review and File Board/Commission Minutes
  - I. Landscape Advisory Commission September 12, 2023
  - II. Preservation Commission August 10, 2023
- E. Approval of an Intergovernmental Agreement between the Illinois Department of Healthcare and Family Services and the Village of Riverside for Collections of Ambulance Fees
- F. A Resolution Waiving Competitive Bidding and Authorizing the Village Manager to Enter into a Master Software Licensing Agreement By and Between Dacra Tech, LLC and the Village of Riverside

- G. A Resolution of the Village of Riverside, Illinois, Waiving Competitive Bidding and Authorizing the Village Manager to Issue a Purchase Order to the Cook County Emergency Telephone Systems Board for the Purchase of 7 Radios in an Amount not to Exceed \$61,000

<b>RESULT:</b>	<b>Approved [5-0]</b>
<b>MOTION:</b>	<b>Evans</b>
<b>SECOND:</b>	<b>Marsh-Ozga</b>
<b>AYES:</b>	<b>President Pollock and Trustees Evans, Mateo, Claucherty, Marsh-Ozga</b>
<b>NAYS:</b>	<b>None</b>

**VII. Department, Board and Commission Reports**

*(This is an opportunity for Commissioners and Board Members to update the public and the members of the Village Board regarding items of interest or concern to the Village.)*

**A. Landscape Advisory Commission Report**

Commissioner Thomas Wilkens recited the Commission’s two motions at their previous meeting. The first motion recommended that the Disc Golf Committee install the nine disc golf baskets on the east side of the driveway leading into Indian Gardens with the land at the Scout Cabin having no permanent installation of sports equipment. The second motion requested that the Commission be able to work more closely with the Parks and Recreation Department prior to any final decision made regarding any new installations in public space.

President Pollock stated that the Commission’s comments on disc golf will be forwarded to the Parks and Recreation Board. Pollock also requested that staff provide a summary of the jurisdictions of the Parks and Recreation Board and Landscape Advisory Commission.

**VIII. Pending Business**

*(This agenda item includes discussion and/or action on matters previously presented to the Board of Trustees.)*

**A. Berkeley Traffic Update**

Public Safety Director Buckley provided a quarterly traffic update along Berkeley Road for the period between September 28, 2023 and October 7, 2023. The update provided insight following the Village Board’s approval of authorized traffic only restrictions in July that occurred in tandem with the opening of a cannabis dispensary at the corner of Harlem Avenue and Berkeley Road. Approximately 998 cars traveled through the area during the above time period, averaging 100 cars per day. Fourteen vehicles traveled between the speeds of 26 and 35 miles per hour. Buckley stated that these are healthy statistics, recognizing an increased amount of traffic traveling along the street due to school being in session.

Trustee Evans requested that the report be modified to include the total number of

cars traveling down the street and provide more information to quantify the data more accurately. Manager Frances stated that additional summary tables will be provided.

President Pollock asked if there is a way to identify how many vehicles are violating the signs. Buckley stated that such information requires someone to be actively watching the area or viewing recordings. Buckley stated that the Police Department will be reviewing camera footage from the cannabis dispensary to identify better how many people are violating the sign.

***IX. New Business***

*(This agenda item includes discussion and/or action on matters not previously presented to the Board of Trustees.)*

**A. Spongy Moth Presentation By Forester Collins**

Public Works Director Tabb stated that the Public Works Department was notified of spongy moth in the Scottswood Commons last summer. Tabb reported that this is an invasive species and provided options for the Village Board to consider to curtail the spread of the species.

Forester Collins and Scott Shermer of the Illinois Department of Agriculture provided an overview of spongy moth and options for treating the invasive species. Spongy moth is a known tree defoliator and prefers oak species. Spongy moth have been identified in a brief survey of the Scottswood Common area. Riverside was last treated for spongy moth in 2009 through ground treatments. Options for treatment include waiting and monitoring any defoliation in the area, two ground *Bacillus thuringiensis kurstaki* (BtK) applications in the spring (approximately \$12,770), or two aerial BtK applications in the spring (approximately \$11,000). Collins and Shermer recommended utilizing two aerial applications to best remove spongy moth from the area.

Trustee Mateo asked if other non-native species would be affected by a BtK application. Shermer stated that a BtK application would have a minimal impact on non-native species, stating that natives tend to repopulate the area in larger numbers following an application.

Trustee Marsh-Ozga asked if a joint application could be pursued with the Cook County Forest Preserve. Collins stated that the Forest Preserve typically only utilizes a BtK application after noticeable defoliation, but that he would reach out and see if they are interested.

Trustee Evans asked how BtK is applied. Shermer stated that it is applied via helicopter.

Trustee Pollock asked about the safety of the aerial application. Shermer stated that BtK is not harmful to humans. People with respiratory issues are advised to avoid the area during the application period; however, Shermer was not aware of any corroborated medical emergencies due to BtK applications.

Trustee Claucherty asked if the presentation and informational materials can be provided to the public on BtK and spongy moth to inform residents of the issue and aerial applications. Manager Frances stated that there would be information published on the website.

**B. Announcement of Public Hearing of 2023 Tax Levy Ordinance to be Held on November 2, 2023**

Finance Director Johns stated that Village’s 2023 tax levy public hearing will take place on November 2, 2023 with final adoption of the tax levy ordinance to take place on December 7, 2023.

**C. A Resolution Determining the Estimated Village of Riverside Real Estate Tax Levy for Year 2023**

Finance Director Johns stated that the 2023 tax levy estimate for the Village totals \$6,652,571. Of this total tax levy amount, \$5,888,626 is for the capped funds, \$125,000 is for the non-capped special purpose funds and \$638,946 is for non-capped debt service funds. Although the estimated levy for the capped funds reflects a 8.68% increase over the prior year’s estimated levy, this increase will be reduced by the Cook County Clerk’s Tax Extension Unit to an approximate increase of 5.0% (5.0% being the maximum increase allowed under PTELL), plus any new growth in Equalized Assessed Value (EAV). As has been past practice, the Village may wish to direct any such reductions carried-out by Cook County to specific levy line items. Such direction will be discussed at a future Board meeting.

The Riverside Public Library 2023 Tax levy estimate is \$1,438,045. Of this total tax levy amount, \$1,255,376 represents the general purpose levy and \$119,900 represents the debt service levy. The total Library levy increased 3.10% greater than the previous year’s levy. The Library Board approved their preliminary tax levy request at their October 10, 2023 meeting.

<b>RESULT:</b>	<b>Approved [5-0]</b>
<b>MOTION:</b>	<b>Mateo</b>
<b>SECOND:</b>	<b>Marsh-Ozga</b>
<b>AYES:</b>	<b>President Pollock, Trustees Evans, Mateo, Claucherty, Marsh-Ozga</b>
<b>NAYS:</b>	<b>None</b>

*X. Trustee Reports and Cross-Community Climate Collaborative (C4) Updates*  
*(This is an opportunity for Trustees to inform residents of events or items of special interest.)*

- A. Trustee Marsh-Ozga stated that there will be a C4 meeting on the last Thursday of the month, at the Riverside Public Library.

*XI. Adjournment*

<b>RESULT:</b>	Adjourned [5-0] at 8:01 p.m.
<b>MOTION:</b>	Evans
<b>SECOND:</b>	Marsh-Ozga
<b>AYES:</b>	President Pollock, Trustees Evans, Mateo, Claucherty, Marsh-Ozga
<b>NAYS:</b>	None

*XII. Executive Session*

- A. To discuss probable, imminent or pending litigation 5 ILCS 120/2(c)(11)
- B. To discuss the selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance (5 ILCS 120/2(c)(3))