

APPLICATION FOR SOLICITATION IN RIVERSIDE

• Name of person/organization wishing to conduct solicitation: _____

• President or Local Manager of above organization: _____ Phone: _____

Address: _____

• Person named by above organization to be responsible for solicitation in Riverside: _____ Phone: _____

Address: _____

• Please explain the nature and purpose of this solicitation request: _____

• The requested dates for solicitation are as follows:

1st Choice

2nd Choice

3rd Choice

Beginning Date: _____

Ending Date: _____

• Please list the dates of this organization's last solicitation in the Village of Riverside: _____

• Does the organization have an Internal Revenue Service tax exemption status under income tax section 501(c)(3)? _____ If so, please give tax number: _____

• Names of officers, solicitors or fund raiser who have been convicted of a felony, violation of Illinois or Federal law within the last ten years: _____

• Please note the name, address, phone number and driver's license/state ID numbers of all those in your business/organization who will be participating in the solicitation.

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>D/L Number/State Issued</u>
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please continue on back of form

• Names of any officers, solicitors or fund raiser who have been convicted in the past five years of violating the terms of any solicitation ordinance in the Village or Riverside or elsewhere: _____

• Name any other communities in which the organization has solicited: _____

Charitable Solicitation requests must include an attached written statement of recent date issued by the Attorney General of Illinois that the charitable organization has complied with the provisions of "An Act to Regulate Solicitation and Collection of Funds for Charitable Purposes...", **Illinois Complied Statues**, 1992, 225ILCS460/1, or written statement by the Attorney General of exemption under **Illinois Complied Statues**, 1992, 225ILCS460/3.

Charitable Solicitation requests must also attach a copy of the most recent annual report filed with the Illinois Attorney General pursuant to **Illinois Complied Statues**, 1992, 225ILCS460/4. In the event a charitable organization has not yet been required to file an annual report, a copy of the registration statement filed with the Attorney General of Illinois pursuant to **Illinois Complied Statues**, 1992, 225ILCS460/2.

NOTE: By Village of Riverside Ordinance #2259, the Chief of Police may conduct an investigation to verify the information provided on this application. It is a violation of our ordinance to solicit at any residence displaying a "no solicitation" decal/sign. All solicitors must strictly abide by our time restrictions.

I certify that all of the above statements are true to the best of my knowledge, information and belief. I further certify that I will notify the Village Manager/Secretary within 24 hours in writing if any change occurs in the information I have provided on this application. If this application is approved, I certify that this organization will abide by all the rules and regulation in the Village of Riverside regarding solicitation.

Signature: _____
(To be signed by person responsible for solicitation in Riverside)

FOR OFFICE USE ONLY:

Date received: _____ Commercial Solicitation Fee: _____

Applicant notified: _____ Beginning Date: _____ Ending Date: _____

AUTHORIZATION FOR SOLICITATION Number _____

Based on the information provided above, your application for permission to conduct a solicitation within the Village of Riverside is: _____ **Approved** _____ **Not approved**

Beginning date: _____ Name of Organization: _____

Ending Date: _____ Signed: _____

Village Manager

NOTE: IDENTIFICATION CARDS ARE NECESSARY FOR ALL INDIVIDUALS SOLICITING UNDER THIS APPLICATION IN THE VILLAGE OF RIVERSIDE.